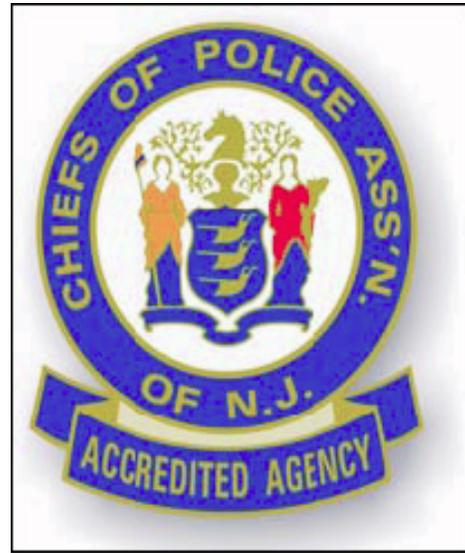


# *South Brunswick Police Department*



*Moving Forward with Tradition and Honor*

**2009**  
*Annual Report*

*Chief of Police*  
*Raymond J Hayducka*

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## **A Message from Chief Raymond J. Hayducka**

The South Brunswick Police Department is comprised of 81 dedicated sworn men and woman, and 25 civilians that provide a wide range of services to the residents and businesses located within the Township. We provide service for approximately 44,000 residents and over 1,100 registered businesses.

The agency has and always will strive to improve the quality of life for all that reside and work in South Brunswick Township. This agency is dedicated to making sure all services are being provided in an efficient and effective manner by:

1. Delivering progressive and cost effective law enforcement services.
2. Maintaining high standards of excellence utilizing training and technology.
3. Identifying and meeting the challenges of an increasingly diverse community.
4. Seeking input and feedback from citizenry and employees.
5. Maintaining a safe community through crime prevention, aggressive traffic and criminal law enforcement.

In 2009 the police department generated 47,282 case numbers which include 3,809 first aid calls, and 879 fire calls. This is an increase of 3,471 cases generated from 2008. The South Brunswick Police Department is committed to providing the best possible service to the residents, visitors, and people that work and live in South Brunswick Township. Therefore, as an agency, we continually re-evaluate and assess our policing methods to ensure we are using the best practices in law enforcement to fulfill our commitment and service to everyone.

Our preliminary crime statistics show a decrease in all Part I Uniform Crime Reports except burglary. The increase in burglaries can be attributed to a street gang from Franklin, New Jersey. These individuals were operating in numerous towns throughout Middlesex and Somerset Counties. Our investigation into this matter resulted in the arrests of four street gang members. We anticipate the final Uniform Crime Report numbers, which will be released in August, to show a 12% decrease in Part I crime for 2009. This reduction in crime would not have been possible without the efforts of the dedicated men and woman that serve this agency with honor each and every day. I am very proud of this accomplishment.

In 2009 the township authorized a new hiring process for police officers. The new process allows the agency to hire candidates that are certified and trained by the police training commission, or is in the police academy as an alternate route candidate. This alternate route program allows an officer to apply to the police academy and upon acceptance they are responsible for tuition and equipment for their training. Prospective agencies seeking applicants can then interview any available candidates in the program. This new process was done to save money and to provide more opportunity to diversify our agency. I am pleased to report that we were successful in saving money and diversifying the agency. This new process gave us the opportunity to hire our first Asian Indian Officer in the history of the police department. In addition the PTC Certified / Alternate Route hiring process has saved \$7,082 dollars on the testing process. We also saved \$85,041 in salary and equipment by hiring the officers just prior to graduating from the police academy. It appears the township has realized a significant financial savings by adopting the new process. There is actually a further savings because we received \$18,000 from the federal Edward Byrne Grant towards salaries of the new officers.

In 2009 we received \$93,513 dollars in grant funding. These grants are essential in order for our agency to keep contemporary with equipment and training. It also enhances our crime reduction efforts and proactive patrols. I have tasked my staff to increase our research efforts again this year and continue to aggressively pursue all available grants. The use of grant funding will make this possible and ease the financial burden on the residents.

In 2009 six sworn police officers and three civilians retired from the police department after many years of dedicated service. In 2010, I anticipate at least six more police officers and one civilian retiring. A great deal of valued and experienced personnel has been lost as a result of these retirements. My command staff and I are working diligently to prepare and train replacements so we can maintain the same level of service to the community.

I have been and will always be committed to allowing the public and all employees input into the police department. The Administration of this police agency believes that the participation of all staff, sworn and civilian should provide input into the agency. The South Brunswick Police Department and all of law enforcement face many challenges next year. With increased demands on law enforcement in general and tight fiscal restraints, it will be a challenge to continue to provide the high quality of police service the residents of South Brunswick Township have grown accustomed too. We have been anticipating and preparing for leaner fiscal times and we were able to reduce overtime through the police department by \$68,137 dollars without reducing services. This agency will do everything possible to maintain our level of service by operating efficiently and effectively. I am confident we will have continued success with public cooperation and the fine men and woman that are dedicated to serving South Brunswick Township.

As Chief of Police, I am extremely proud of the sworn and civilian members of the department. Their commitment to the police department and community are second to none. I also recognize that this agency cannot fight crime and improve the quality of life without the assistance of the residents of South Brunswick Township. The citizens of the Township are our greatest asset and we recognize that they are an important component in helping us “protect and serve”.

Raymond J. Hayducka  
Chief of Police

# Chapter 1

## Organizational Overview

### Personnel:

We ended the 2009 year with 79 Sworn Officers, three less than 2008. Clerical Staff was reduced by one and now totals eleven; we have twelve Tele-Communicators and fifteen Crossing Guards for Township schools. Changes in personnel are as follows:

### New Hires

Feldman, Bruce	February 5	Tele-Communicator
Rule, Greg	March 9	Tele-Communicator
Basile, Ralph	April 27	Tele-Communicator
Lidy, Donald	April 27	Tele-Communicator
Distasio, Marie	June 13	Tele-Communicator (from part-time)
Landesberg, Steve	July 7	Tele-Communicator
Chopra, Gagan	December 2	Police Officer
Merkler, William	December 2	Police Officer
Shelcusky, Brady	December 2	Police Officer

### Promotions

Ryan, James	October 16	Sergeant
Drost, Kenneth	October 16	Sergeant
Klemas, John	October 16	Sergeant
Owens, Dale	October 16	Sergeant

### Assignments

Russo, Jeff	January 21	Gang Liaison Prosecutor's Office
Seaman, Ronald	January 21	Human Trafficking Liaison
Domino, Mark	February 1	Supervisor Patrol Days A
Stoddard, James	March 1	Supervisor Investigations B
Russo, Jeff	May 7	Reinstatement SBPD Patrol
Drost, Kenneth	July 15	Supervisor Traffic Bureau
Klemas, John	September 17	Supervisor Patrol Afternoons B
Ryan, James	September 24	Press Information Officer
Russo, Jeff	November 4	Detective Investigations B
Owens, Dale	December 1	Supervisor Honor Guard / Patrol Midnights B
Penny, John	November 24	Detective Property / Evidence
Gassman, Jason	November 30	Motorcycle Officer
Leung, Michael	November 30	Motorcycle Officer

### Military Leave of Absence

LaPoint, Mike	Deployed January 1, 2009	Tentative Return June 1, 2010
Labuda, Nathan	Deployed May 17, 2008	Returned to Duty May 12, 2009

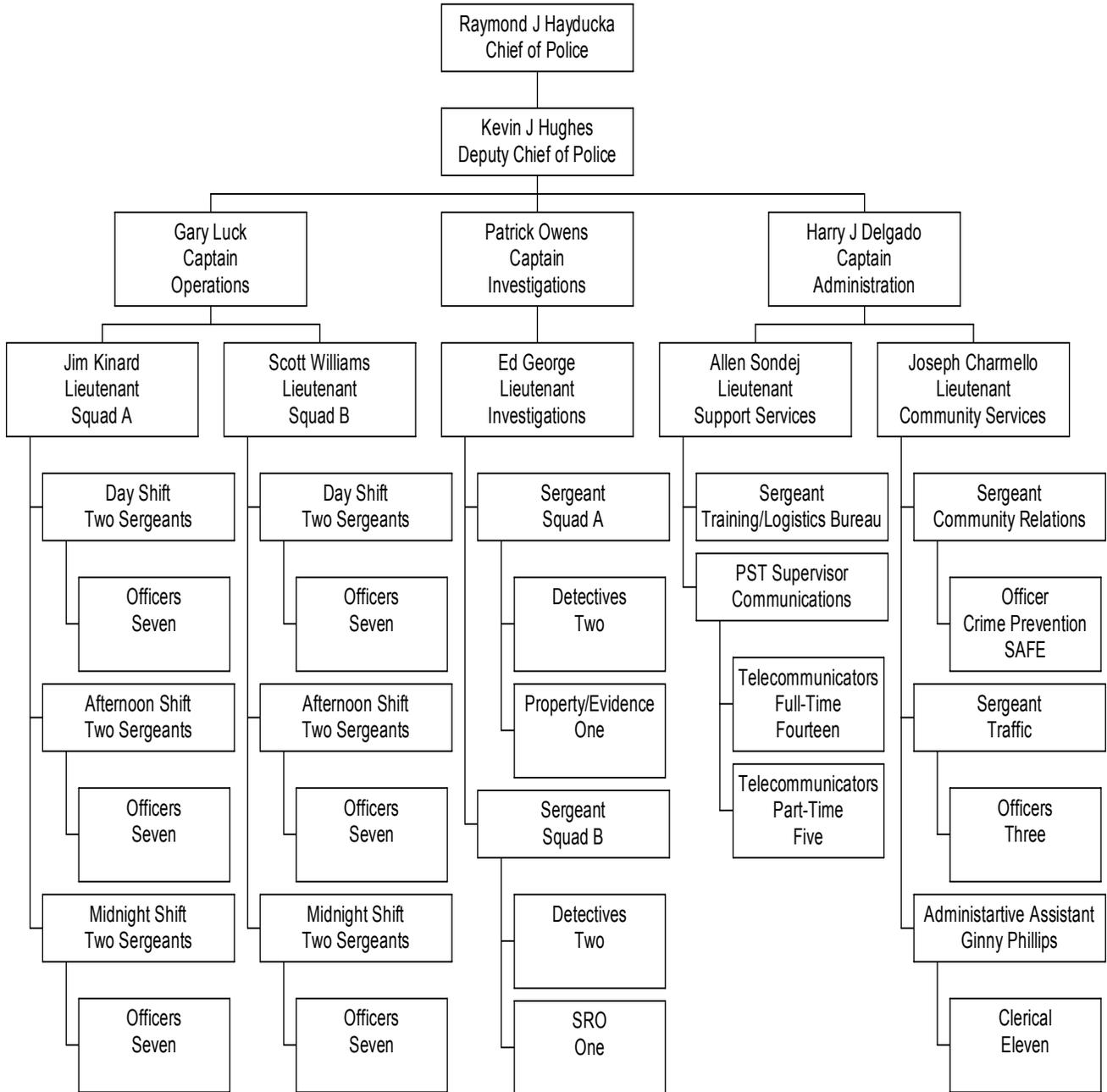
**Retirements**

Montagna, Mark	March 1	Captain
Karpiscak, Jeff	March 1	Sergeant
Weiler, Julie	April 1	Tele-Communicator
Snedeker, Maryann	June 1	Crossing Guard
Grischuk, Bill	July 1	Sergeant
Kushwarra, Michael	August 1	Sergeant
Halmi, Joseph	December 31	Detective
O'Brien, Kevin	December 31	Sergeant
Gorsky, Marge	December 31	Tele-Communicator

**Resignations**

Kaser, Marla	February 27	Clerical
Rule, Greg	March 27	Tele-Communicator
Young, Mark	July 18	Auxiliary Police
Breese, Charles	July 20	Auxiliary Police
Landesberg, Steve	August 1	Tele-Communicator
Rampacek, Chris	September 25	Tele-Communicator
Lidy, Donald	December 9	Tele-Communicator

South Brunswick Police Department  
Table of Organization  
2009



## Committees

During 2009, I impaneled four committees:

### Awards Committee:

Captain Harry J Delgado was assigned as the Chairman for the Awards Committee. The committee reviews all cases and submits recommendations for awards. The awards are distributed to recipients at the Annual Police Awards Dinner. This year 108 awards were distributed as compared to 84 in 2008:

- Medal of Valor (2)
- Exceptional Service Award (5)
- Life Saving (2)
- Letter of Commendation (17)
- Civilian Staff Recognition (3)
- Physical Fitness Award (5)
- Firearms (24)
- Top Gun (5)
- Firearms Expert (6)
- Sharpshooter (7)
- Marksman (8)
- Education Award (4)
- Honorable Service Award (18)
- Citizen Appreciation (3)

### Forfeiture Committee

The State of New Jersey oversees the seizure, distribution, and allocation of property and assets resulting from criminal activity. These monies are seized through a process of court proceedings and ultimately by ruling of a Superior Court Judge. Once money and property is forfeited it is divided equitably among the law enforcement agencies involved in the criminal investigation that ultimately led to the seizure. Distributed funds are then tracked and utilized, under the scrutiny of the County Prosecutor's Office, to enhance local, county, and state law enforcement capabilities.

The South Brunswick Police Department seats a Forfeiture Committee of (4) representative officers, overseen by Lt. James Kinard. The Committee researches agency needs, solicits proposals for purchases from forfeiture funds, and makes its recommendations to the Chief of Police. In the 2009 forfeiture funds were used for the following:

- The purchase of cold weather gear for officers
- To provided training for the officers

### Technology Committee:

In 2009 several technology projects were completed including installation of Automatic Vehicle Locators (A.V.L.), our evidence tracking program – The B.E.A.S.T., our video monitoring system, the mug shot photograph / palm print system and providing motor vehicle crash reports on-line for citizens, attorneys and companies.

- Part of our system upgrades included installation of Automatic Vehicle Locators (A.V.L.) in all marked patrol units. A.V.L. complements our existing mapping program – Think GIS. The A.V.L. system allows all officers and police tele-communicators to view the location of

all patrol vehicles. The system was installed to increase officer safety and to improve efficiency. Supervisory personnel are better able to manage available resources by viewing their immediate location.

- Our evidence tracking program – The B.E.A.S.T. was also completed. This system is compatible with our Computer Aided Dispatch and Records Management Program. Evidence reports are now seamlessly transferred from C.A.D. / R.M.S. to the B.E.A.S.T. where it is logged and tracked.
- Our analog video monitoring system was replaced with digital technology in 2009. This allows for higher quality video, increased storage and faster retrieval of specific videos.
- The mug shot photograph and palm print system was enhanced with a new digital camera and palm print scanner connected to the New Jersey State Police Automated Fingerprint System. This allows us to include digital palm prints and digital photos of arrestees to the data base.
- This year we completed our work with PoliceReports.US to provide motor vehicle crash reports on-line for citizens, attorneys and companies to obtain their reports without coming to police headquarters. This will complement our on-line reporting available on our website. A link to PoliceReports.US has been added to the police website.
- In 2009 we continued to work on a new Web Based Citizen Reporting System. An interface is being designed to import reports automatically to our C.A.D. / R.M.S. system. Delays have occurred developing the interface. These issues are currently being resolved. The new program will allow reports to be filed in multiple languages.

#### Personal Appearance Committee

This committee was requested to review Rule 3:3.10 Personal Appearance and develop clear language that will address personnel that have visible tattoos. Lieutenant Edward George was assigned as the Committee Chair with two members assigned from the FOP and two members from the PBA.

#### Office of Public Information

In 2009 the South Brunswick Police Department continued to interface regularly with members of the media and general public while disseminating newsworthy information. The service was provided within the standards set forth by department directives, prosecutor's office policy, the Open Public Records Act and Governor's Executive Order #69.

Eighty one press releases were issued in 2009. Public Information Officers fielded phone calls from assorted media outlets on a daily basis. The press releases shared information on criminal activity, hazardous conditions, public service announcements, police/community initiatives, enforcement campaigns, and employee accomplishments.

The Office of Public Information continues to have an effective working relationship with media professionals from our coverage area.

## *Section II*

### ***Administration Command***

The Administration Command, led by Captain Harry J. Delgado, provides leadership, expertise and appropriate resources that support line operations in addressing crime, solving problems and improving the quality of life in our community. The Administration Command works coactively with citizens as well as officers to enhance Community Policing throughout South Brunswick Township.

#### **Support Services Division**

The Support Services Division is comprised of various bureaus, units and functions. These are; Training Bureau, Communications Bureau, Accreditation Unit, ERT, Logistics Function, Administrative Function and the Finance Function. All these sections combined provide the administrative and operational support functions for the South Brunswick Police Department. Other responsibilities also include overseeing of recruiting and officers' temporarily assigned to modified duty.

#### **Training Bureau**

The Training Bureau coordinates various types of training for the members of the South Brunswick Police Department. This includes mandatory, recommended, command and discretionary training. In addition it includes basic training for recruits, in-service training, roll call training, accreditation mandated training and state mandated training. Some examples are: firearms requalification, pursuit policy, Use of Force, Bloodborne Pathogens, CPR/First Aid, and Domestic Violence. The overall mission of the Training Bureau is to ensure the professional development of all staff. Some of the 2009 training highlights are:

- Three new officers were hired in 2009. All were alternate route candidates so basic training was completed upon their hire date. The new officers started POST Training and were completely outfitted within a few weeks.
- In 2009 the Training Bureau continued the agency commitment to offer “need to know” training on a regular monthly basis. This training is a cornerstone to the Divisional efforts to mitigate liability through employment of training geared towards those high risk and high repetition activities identified as germane to the agency functions.
- CORE training is this agency’s commitment to professional development by individual function or assignment at the various ranks. CORE training in 2009 totaled 1,294 hours which represents an increase of over 25% from 2008.
- We provided 2,890.75 hours of training mandated by either the State of New Jersey or Middlesex County.
- Our Command staff received 292.5 hours of specialized command training.

- Our 12 member Emergency Response Team (ERT) took part in eleven specialized training sessions totaling 1,266 hours, a 17% increase over 2008 with no additional impact on scheduling.
- In addition, 2,474.50 hours of discretionary training were delivered to officers. Discretionary training is defined as remedial, career development, job enrichment, and job enhancement training.
- Our 2009 training totaled 6,976.25 hours.

We also provided pursuit, use of force and domestic violence training to Helmetta Police Department. A class on the legal aspects of police report writing was provided to the Hamilton Township Police Department.

### **Communications Bureau**

The Communications Center has a minimum staffing level of two Certified Public Safety Telecommunicators (PST) working during dayshift and afternoon shifts, while the midnight shift can be operated on a limited basis with one Telecommunicator.

The PST's are responsible for six 9-1-1 phone lines, five non-emergency phone lines and four internal phone lines. They record on average, 1,500 9-1-1 calls a month. In addition the Communications Center dispatched numerous police, first aid and fire calls for service:

	<u>2008</u>	<u>2009</u>
Cases Generated	43,811	47,282
First Aid Calls	3,318	3,809
Fire Calls	884	879

The PST's monitor the *Critical Reach Missing Child Alert System* and are also responsible for the *Emergency Notification System*, which sends recorded messages to residents, keeping them informed on events and announcements that may affect them. They operate and monitor approximately fifty radio channels serving over 800 radios; this does not include mutual aid channels such as SPEN and the Middlesex County Hotline.

Each PST is able to access New Jersey DMV files, Administrative Office of the Courts files (ATS&ACS) and the Internet from their workstation. They track and document every call and the responding units in an in-house computer system. The PSTs also monitor approximately twenty security cameras and panic alarms located in both the Police Department and the Municipal Building. These cameras have been upgraded throughout the year from black and white to color. The I/T Department has also upgraded to two 42" monitors so that all the cameras are available to each side of the dispatch center.

The Dispatch Personnel monitor the 3SI Electronic Satellite Pursuit Program that is located on the center consoles. This program monitors area banks for activation of a device that indicates a bank robbery has taken place, and will allow the user to track the devices location in real time for responding officers.

Communications has the *NJ DEX* system available through *NCIC 2000*. This allows inquires into the NJSP database for investigations. The Detective Bureau also has access from their NCIC terminal.

The South Brunswick Dispatch Center was selected to participate in the CJIS Messenger pilot program. This system transmits the CJIS teletypes electronically to the carousel computers. Currently it is still in beta format so the teletypes are still being printed out and filed. The electronic teletypes are able to be saved to Adobe pdf format which can be stored on the server for future reference.

The *Enforsys* Computer Aided Dispatch (CAD) system which started up in October, 2007 is an integral part of the call taking and dispatch process. The data is continuously being updated or modified to ensure accuracy. The system is linked up with *Think GIS* software giving dispatchers and officers exact location information on calls. The CAD can accept the raw 9-1-1 data and populate the appropriate fields thus streamlining the call taking process and affording the call taker more time to address the caller's needs. Think GIS has been modified to display the address, police patrol district, the residential development or shopping center, the police tow zone, the primary fire company and the assigned fire box alarm plan. This enhances the call takers ability to obtain pertinent information to make informed decisions from a central location and dispatch the appropriate agencies. *All three fire companies assisted with setting up the fire box plans for their jurisdictions.*

2009 started our mission to have as much of our recordkeeping transferred to an electronic format, as possible. It started with our tow book. When a tow is requested for an accident, impound or disabled vehicle the information was entered by hand into a paper file shared by every dispatcher. The new electronic tow book is a shared Excel file that every dispatcher can access and modify. This simplifies the task of locating an entry as the program has a search function that needs limited information to get the desired result. The business address list supplied by the Fire Marshall's office used to be in paper format. It is now emailed in a searchable Adobe Acrobat pdf format every month by request. The file is replaced and the user has the most up to date information available. This saves making 5 copies of each list, ten total, and each list was usually 27 pages in length. The Township Clerk has provided us with the animal license lists in the searchable Adobe Acrobat pdf. format. This assists the dispatcher in locating phone numbers and names for addresses that may not have a history in the CAD. The on call personnel schedule used to be hand written on a dry erase board making it difficult to read from certain angles. The multiple paper schedules used to be located in different areas. Now the list has been incorporated into one Excel file with each departments schedule situated on a separate tab. This ensures accuracy and updating the list electronically prevents paper lists that might be stale from being utilized.

The communications center has integrated the Thinkmap program which has a GPS capability for tracking the location of the patrol vehicles that are currently on duty. This assists the PST's in locating an officer if the officer is unable to transmit their location for any reason. The Thinkmap program is able to plot the location of all the incoming 9-1-1 calls directly to the map displayed on the monitor. This technology was used successfully to locate people who were lost and disoriented in a wooded area of the town leading to a successful rescue.

## **Accreditation Unit**

Accreditation is a progressive and time proven way of helping law enforcement agencies calculate and improve their overall performances. In 2009 the agency performed the necessary work to

prepare for re-accreditation. By the end of 2009 the process of preparing national accreditation had begun. As a recognized leader in the Law Enforcement Accreditation movement we have assisted numerous agencies as highlighted by our assistance to Franklin Township Police, Ridgewood Police, Wall Township and Hillsborough Township Police.

## **Emergency Response Team**

The twelve member Emergency Response Team is tactically trained in the areas of hostage recovery, barricaded suspects, the execution of high risks warrants, counter acts of terrorism, and VIP protection. The Emergency Response Team is complimented by a team of three hostage negotiators.

### ***Personnel***

- Team Commander: Captain Harry J Delgado
- Deputy Team Commander: Detective Sergeant James J Stoddard
- Firearms Coordinator: Sergeant Leonard Hibbitts
- Team Leaders: Patrolmen Scott Reeves and Frank Lombardo
- Assistant Team Leaders: Patrolmen Angelo Zecca and Eric Tighelaar
- Operators: Patrolmen Michael Rogers, Gary Holsten, Dennis Yuhasz, Eric Buraszkeski, and Detective Ron Seaman

### ***Training***

The team participated in ten training days and conducted one readiness drill. Several members received additional individual training consistent with their assignment.

## **Administrative Function**

The Administrative Function includes the management of the data management system (DMS), the scheduling management system and numerous other databases. Supporting the data management system is labor intensive and involves keeping up to date with the ever changing myriad of directives from the federal, state, and county authorities. Additionally, internal policy decisions are implemented and departmental directives are modified accordingly. Staff support is a critical part of the administrative function and personnel issues are dealt with on a daily basis. Collective bargaining agreements are catalogued and researched to provide interpretations and support. In these situations we work coactively with Township Human Resources and Personnel to resolve issues. The administrative function also oversees the modified duty program.

## **Logistics Function**

In addition providing day to day logistical support the Logistics Function procures new equipment and replacement equipment as well as executing budget expenditures.

Part of the day to day logistical support includes ensuring that other coordinate commands are properly supplied with expendables including flares, fire extinguishers, safety supplies, ammunition, medical supplies and batteries.

The logistics function also ensures that durable equipment is purchased and properly maintained, for example the agency deploys a large number of defibrillators that require continual maintenance. We have maintained our program of gradual replacement of older defibrillators with newer more cost effective models.

In addition to maintaining current equipment, the staff was able to usher in a Capital Project replacing our old side arms with newer weapons enhancing our abilities by adding a weapon mounted flashlight and new holsters.

The logistics function is also responsible for streamlining the bid process through developing, amending and maintaining bid specifications.

The logistics function is also responsible for the maintenance of our facility. As part of this function we coordinated upgrades to the building made necessary by a state inspection and its resulting mandates.

### **Finance Function**

The Finance Function documents and tracks the expenditure of the agency budget. In addition to this service to the entire agency, Finance also assists Support Services with planning and execution of other functions that are intimately related to finance, including training and logistics.

### ***Budget***

The Police Department’s budget is comprised of salary and wage (S&W) and operating expenses (O&E). The S&W budget includes police officers, dispatchers, and civilian employees. The O&E budget is comprised of line items consisting of equipment, supplies, training, service contracts, and program expenses. The below chart is a comparison of the 2008 expenditures with the 2009 expenditures.

<b>Activity</b>	<b>Year</b>	<b>Total Operating Budget (excluding grant funds)</b>	<b>Total Grant Funds</b>
1. Total actual expenditures (prior year)	2008	\$ 9,547,289	\$ 86,331
a. salaries and wages		\$ 9,274,800	\$ 20,792
a. police		8,423,765	20,792
b. dispatch		718,328	-----
c. crossing guards		132,707	-----
b. operating expenses		\$ 272,489	\$ 65,539
a. police		252,670	65,539
b. dispatch		16,665	-----
c. crossing guards		3,154	-----
2. Total actual expenditures (current year)	2009	\$ 9,768,286	\$ 93,514
a. salaries and wages		\$ 9,530,956	\$ 37,577
a. police		8,662,134	\$ 37,577
b. dispatch		731,370	-----
c. crossing guards		137,452	-----
b. operating expenses		\$ 237,330	\$ 55,937
a. police		220,923	\$ 55,937
b. dispatch		14,748	-----
c. crossing guards		1,659	-----

### ***Overtime***

In 2009, our Police overtime was under budget by \$56,053 and Dispatch overtime was under budget by \$12,084.

**Grants**

The Department received additional funds from the following grants:

	<u>2008</u>	<u>2009</u>
NJDOT Highway Safe Corridor Grant	\$47,000.00	\$48,000.00
NJ Ballistic Replacement Grant	\$8,878.14	7,936.71
Federal BVP Grant	\$5,876.00	-----
Click It or Ticket seat belt enforcement grant	\$4,000.00	\$4,000.00
Cops in Shop	\$2,000.00	\$2,000.00
Over the Limit under Arrest	\$5,000.00	\$9,550.00
Obey the Sign of Pay the Fines	-----	\$4,000.00
Drunk Driving Enforcement Fund Grant	\$9,791.60	-----
CEDAP FY08 Grant	\$3,785.00	-----
FY 2009 Recovery JAG Program	-----	<u>\$18,027.00</u>
<b>Total</b>	<b><u>\$86,330.74</u></b>	<b><u>\$93,513.71</u></b>

**Forfeiture**

Forfeiture monies are acquired through the seizure of property and assets used in the commission of a crime or resulted as the profit from criminal activity. This money is then strictly allocated for law enforcement purposes and is carefully overseen by the Middlesex County Prosecutor. Accounting for the forfeiture fund for 2009 was as follows:

January 1, 2009 balance.....	\$229,537.82
Funds received in 2009.....	\$1,795.69
Funds expended in 2009.....	\$12,377.27
Interest received in 2009.....	<u>\$1,237.33</u>
<b>Ending Balance for 2009.....</b>	<b>\$220,193.57</b>

**Quasi Duty**

South Brunswick Police Officers worked 8,116 hours of billable quasi duty hours and 404 hours of non-billable quasi duty in the year 2009. This is a decrease of 399 hours of billable quasi duty hours and a decrease of 149 hours non-billable quasi duty over 2008. The Township received prepayments in the amount of \$471,976 for quasi duty work in 2009. The Township received approximately \$77,102 after officer payment from quasi work for 2009. Non-billable quasi duty (Shared Services) had a cost of \$24,210 in 2009, a decrease over 2008 by \$8,985. The chart below is a comparison of 2008 quasi duty with the 2009 quasi duty.

Quasi Duty	Year	Dollars	Hours
Total Billable Quasi Duty	2008	\$ 590,086	8,515
a. Prepayments		\$ 481,810	6,957
b. Billed		108,258	1,558
Non-Billable Quasi Duty (Shared Services)		\$ 33,195	553
Total Billable Quasi Duty	2009	\$ 563,804	8,116
a. Prepayments		\$ 471,976	6,795
b. Billed		91,827	1,321
Non-Billable Quasi Duty (Shared Services)		\$24,210	404

## **Community Services Division**

The Community Services Division is comprised of the Community Policing Bureau, the Traffic Services Bureau and Clerical Bureau. Together these bureaus proactively and coactively address the needs and concerns of the South Brunswick community regarding traffic issues, quality of life issues and crime prevention.

### **Community Policing Bureau**

The Community Policing Bureau coordinates and conducts pro-active community events. The Community Policing Bureau staff also facilitates various crime prevention programs, addressing the needs of community groups and individuals, as well as the coordination and instruction of the S.A.F.E. Program, South Brunswick's drug prevention program for 6<sup>th</sup> grade students.

Our Community Policing programs this year included Child ID and Safety Day, Youth Police Academy, Citizens' Police Academy, National Night Out, and Neighborhood Watch. Several crime prevention initiatives and projects were developed and expanded, and safety and security issues through the schools were addressed.

#### ***S.A.F.E. Program***

The S.A.F.E. (Substance Awareness For Empowerment) Program is a program designed to educate children on the effects of drugs, alcohol, and tobacco use. The S.A.F.E. Program focuses on developing decision-making skills, providing facts involving the use of various substances, and the development of strategies to resist offers of substance use and "peer pressure". It also stresses the importance of being confident in making the best decision for the individual. The program is taught in the public schools and in the Noor Ul-Iman School in the 6<sup>th</sup> grade, and in Saint Augustine's School in the 5<sup>th</sup> grade. The S.A.F.E. Program delivered 164 classes targeting approximately 975 students in 2009. Response to the program was overwhelmingly positive from students, parents, and school staff.

#### ***Child ID and Safety Day***

Child ID/Safety Day was held on Saturday, May 16<sup>th</sup> at Brooks Crossing School. In addition to providing approximately 200 child ID cards and making over 400 community contacts, the following entities were in attendance providing child safety services to all attendees:

- South Brunswick Township Fire Safety Bureau
- Monmouth Junction Fire Department
- Monmouth Junction First Aid Squad
- South Brunswick Township Health Department
- South Brunswick YMCA
- South Brunswick Public Library
- The Girl Scouts
- The Lions' Club
- South Brunswick Schools' Community Education
- South Brunswick Township Recreation Department
- South Brunswick Municipal Alliance
- NCADD- National Council on Alcohol and Drug Dependency

### ***Youth Police Academy***

Our Youth Police Academy was held the weeks of July 6<sup>th</sup>, July 13<sup>th</sup>, July 20<sup>th</sup>, and July 27<sup>th</sup>. 108 students participated in the program, which presented information and demonstrations on several branches of police work. Topics included patrol, investigations, evidence collection and examination, K9 functions, polygraph operation, composite drawing, helicopter support, and more. Wednesday was trip day, and we visited the New Jersey State Police Museum. Additional emphases were placed on respect and discipline this year, as well as command structure, with each class having squad leaders and class leaders appointed. Team building exercises and marching were included to further build esprit-de-corps and pride within the attendees. The program was very well received by both “recruits” and their parents, with a great number of parents asking to be further involved in police volunteerism, and also sparking a renewed interest in a Citizens’ Police Academy designed for the parents. Added to this year’s program was participation from the FBI Emergency Response Team and Monmouth Junction Fire Department.

### ***Citizens’ Police Academy***

This year marks the first in several in which the South Brunswick Police Department held a Citizens’ Police Academy class. Seventeen attendees were presented information on various aspects of policing, from an overview of our police department, to criminal and motor vehicle law, arrest and search procedures, car stops and pursuits, first aid, gangs, evidence and investigations, ethics and Internal Affairs, K9, and ERT. Students were run through the FATS System and Pursuit Driving Simulator, as well as practical exercises to test the knowledge gained through the classes, and attendees graduated proudly on the evening of their last class. Reinstating this program was a main initiative set by the Bureau.

### ***National Night Out***

National Night Out was held on Monday, August 3<sup>rd</sup> and Tuesday, August 4<sup>th</sup>. Monday’s activities included visits to four communities to participate in their block parties and meet their residents. Tuesday was Main Event day held at Rowland Park, during which we drew approximately 2800 attendees, the largest crowd in recent history. Activities included displays by the bureaus, first aid squads and fire departments, bouncy rides, games, prizes, free food and ice cream provided by local vendors and a dance company demonstration. All who attended applauded the event as highly successful, and listed a greater sense of community togetherness as a main reason for this year’s popularity. We were once again the highest ranked department in the State of New Jersey, ranked seventh in the nation for our category according to the National Association of Town Watch. Additional emphasis was placed on volunteerism and building community-police partnerships this year, and our pool of volunteers used for the Main Event swelled to nearly 90 individuals, almost doubling the number of volunteers used in past years, and greatly strengthening the bond between the Department and the Township’s residents.

### ***Neighborhood Watch***

The Neighborhood Watch program continued to grow through 2009, as five neighborhoods were organized or reorganized and approximately 210 members trained. This program is crucial in residential neighborhood crime prevention as well as in creating a bond between residents and police, and this increase in communication was evident in the number of community contacts throughout the year, as well as the number of volunteers for such events as National Night Out.

### ***Crime Prevention in the Community***

Over 300 security surveys were offered to residents, with twenty seven security surveys conducted, and seven tours of Headquarters provided. In addition, several community presentations were

delivered, including talks addressing community concerns, safety for Girl Scouts and Boy Scouts, police familiarization for young children at the library and at the Library Festival, and four presentations focusing on senior citizens' safety issues at the Senior Center. The senior safety presentations reflected a planned expansion over 2008.

Several security initiatives were formed to serve special events within the township. Lighting surveys were done for several developments within the town, and information provided in increasing safety and security through increased lighting. Safety on a bike path through town was increased as we addressed the issue of motor vehicles illegally using this pathway, and additional deterrent measures were implemented to address this issue. Security concerns surrounding the disbursement of H1N1 inoculations were addressed and plans to improve them were presented and implemented.

A partnership was developed between the police department, the community, and several township departments addressing illegal ATV and off-road motorcycle operations, and a combination of cost effective security measures, directed patrols, and reclamation efforts have improved the area and brought the problem under control.

Several businesses throughout town, including Fortunoff's, PSS Warehouse, Dunkin Donuts, Target, and Best Buy contacted our bureau and requested additional assistance with various crime prevention initiatives.

We also participated in the Wheels Under Your Feet? Helmet On Your Head! Campaign sponsored through Robert Wood Johnson University Hospital.

### ***School Programs***

Crime prevention assistance was also provided to the schools. Officers observed several lockdown drills, as well as providing school security evaluations.

The Community Policing Bureau delivered fourteen school assemblies on safety and bullying prevention topics. Additional school safety and security assistance was provided through Operation Safe Schools and the Sober Prom and Graduation Campaign, and guidance was given regarding a COPPS Secure Our Schools Grant. A tip line proposed by the schools was evaluated and input given.

Traffic flow at Cambridge School was evaluated and several suggestions were made to improve flow at peak hours as well as increasing safety for pedestrians. Meetings with school officials addressed issues such as specifications and placement of security cameras at the High School, and substance abuse prevention curriculum.

Halloween safety lessons were provided at the elementary school level, and security assistance was given to schools during their annual Halloween parades.

### ***Webpage***

The department's web page was updated to include information on various crime prevention topics, clearer information on how to report crimes in progress, and an updated department history page. The expanding of the webpage was a major goal of the Bureau in 2009.

## **Traffic Services Bureau**

The Traffic Services Bureau conducts traffic enforcement and investigations of serious and fatal motor vehicle crashes. The Traffic Services Bureau also provides support to various public and private entities. The Bureau assists the Township Planning, Zoning and Code Enforcement Departments by conducting site plan reviews and site inspections. The Bureau provides feedback to the Township and to private contractors on engineering and construction projects. The Bureau interacts with the Transportation Advisory Committee established by Township Council.

One of the most important functions of the Traffic Services Bureau is the day to day interaction with local citizens within the community. The Traffic Services Bureau is highly responsive to the needs of individuals and groups within the community who express a concern about traffic safety. The Bureau welcomes and encourages township residents to bring forth information that will help us respond to concerns with appropriate measure.

The Traffic Services Bureau manages various grant supported programs including; the Drunken Driving Enforcement Fund, Obey the Signs or Pay the Fines Campaign, and Seat Belt Safety Initiative. The Bureau is also responsible for maintenance and repair of Alcotest instruments and radar apparatus. The Traffic Services Bureau inspects and regulates towing and taxi businesses in addition to coordinating the Crossing Guard staff.

The Traffic Services Bureau continues scheduled enforcement where certain blocks of time each day are prescheduled for enforcement, during this time administrative tasks are not scheduled.

### ***Law Enforcement Challenge***

Each year the New Jersey State Association of Chiefs of Police and the New Jersey Division of Highway Traffic Safety sponsor a competition named the NJ Law Enforcement Challenge. It is a competition that measures a police department's effectiveness in traffic safety. The primary categories are occupant protection, impaired driving and speed enforcement. The competition naturally promotes increased traffic safety activity by participating agencies. In 2009 The South Brunswick Police Department took second place in the 66-100 Officer Category.

### ***Summonses***

In 2009 the Department issued 8,892 motor vehicle summonses compared to 10,397 written the previous year.

### ***Motor Vehicle Crashes***

In 2009 the Department responded to 2,060 motor vehicle crashes, 6 fewer than the previous year. There were 2 fatal motor vehicle crashes in 2009 compared to 4 in 2008.

Some notable cases that were investigated by the Traffic Services Bureau are:

- On February 16, 2009 at 3:35 am, a 27 year old resident of Glen Gardner, NJ died in a single car crash on Sandhill Road. She was the only occupant of the vehicle. The cause of the crash was determined to be alcohol intoxication of the driver.
- On September 26, 2009 at 1:23 am, a 27 year old man from Jamesburg, NJ died in a single vehicle crash while travelling south on Rt. 535 near the intersection of Stults Road. His vehicle failed to negotiate the curve in the roadway and struck a utility pole. He was the only

occupant of the vehicle. The cause of the crash was determined to be alcohol intoxication of the driver and excessive speed.

### ***Driving While Intoxicated***

In 2009, our agency arrested 67 drivers for Driving While Intoxicated (DWI), compared to 78 arrests in 2008.

### ***Traffic Enforcement Campaigns/ Grants***

Each year the agency participates in a series of enforcement campaigns that are managed by the Traffic Services Bureau. The campaigns include:

- Over the Limit Under Arrest
- Obey the Signs or Pay the Fines
- Click it or Ticket
- Brakes on Fatalities Day

The Traffic Services Bureau is aggressive in applying for grants to maximize efficiency. These include the *Drunk Driving Enforcement Fund*, the *Safe Corridor*, the *Click it or Ticket* and the *Over the Limit Under Arrest* grants. The Township received approval for these and was awarded funds to be utilized for enforcement activity as well as the purchase of related equipment.

### ***DMV and MVC Checkpoints***

During the year the Traffic Bureau coordinates joint enforcement details in conjunction with the New Jersey State Department of Transportation and the New Jersey State Motor Vehicle Commission.

### ***Equipment***

The Bureau made use of existing equipment such as the variable message board, radar display trailer, traffic laser, digital camera and the Trax-plus traffic counter. The Bureau is also responsible for maintenance and training for Stalker Radar Units. The entire marked fleet is equipped with radar.

### ***Events***

The Bureau coordinated traffic control in a number of Township events including the July 4<sup>th</sup> fireworks, National Night Out, Community Unity Day, Ramadan, Central Jersey Jewish Cultural Event, South Brunswick Soccer Tournament, and Holiday Tree Lighting.

### ***Motorcycle Unit***

The Traffic Services Bureau deploys two 2006 Harley Davidson Police Motorcycles. These vehicles have been used for traffic enforcement, honor guard details and community events. In 2009 two additional patrol officers were selected to attend training in early 2010 to be assigned to the Motorcycle Unit. This will increase available motor officers from two to three.

### ***Educational Initiatives***

In addition to enforcement, one of the proven methods for enhancing traffic safety is to educate the motoring public. The Traffic Bureau participates in several educational initiatives to include the following:

- Don't Learn by Accident
- Route 1 and Route 130 billboards

- Community Unity Day
- Youth Academy
- National Teen Driver Safety Week
- Health Fair at South Brunswick High School

### ***Safe and Sober Holiday***

A major objective accomplished for this year is the Safe and Sober Holiday campaign. This plan was developed to encourage safe driving during the increased traffic volume that accompanies the holiday season. It included posting of impaired driving enforcement details to include the weekends around Halloween, Thanksgiving, Christmas and New Years. The second aspect of the plan includes the placement of billboards on Route 1 and Route 130 as well as a press release to encourage safety.

### ***DWI Checkpoints***

A goal of the Traffic Services Bureau in 2009 was to reestablish the DWI Checkpoint program in conjunction with the Middlesex County Prosecutor's Office. This project entailed a detailed analysis of DWI, crash, motor vehicle stop/summons and drug arrest data for the specific area. There were three details scheduled this year.

### **Clerical Bureau**

The personnel assigned to the Clerical Bureau provide support to all the units, bureaus and divisions within the department.

The staff assigned to Police Administration is responsible for providing support to the Chief of Police, the Deputy Chief, the Administration Command Captain and the Operations Command Captain. The personnel and Internal Affairs files for the entire department, sworn and civilian are maintained by the Administrative support staff. The Administrative Assistant supervises the Clerical Staff and oversees all FMLA, Workers Compensation and medical files. The Data Processing Clerk II, who previously worked in the Records Bureau, was transferred to Administration to assist with daily operations, phones and files. The Clerk is responsible for entry, coding, accuracy, and filing of the State Uniform Crime Report.

The Investigations Division which is divided into Squad A and Squad B, handle all adult and juvenile criminal investigations. The secretaries assigned to this division perform administrative tasks for Captain, Lieutenant and the Sergeants assigned to each squad.

The secretary in Squad A is responsible for the processing of all firearms applications, permits, and ID cards. This information is registered with the state and entered in the police data base. All employment, various township licenses and emergency personnel background checks are processed and kept in this department. This squad secretary is also responsible for operating, downloading and maintaining all recorded witness and victim statements.

Squad B houses the juvenile records that need to be maintained in a confidential manner and separate from adult records. The secretary in Squad B is responsible for processing all juvenile cases, filing juvenile complaints with the County, preparing cases for court, recording dispositions of cases and maintaining a records file on all juvenile offenders. Quarterly reports are filed with the Middlesex County Prosecutors office on all Station House Adjustments that are issued. This position is also responsible to track Megan's Law registration and notification which was previously

assigned to a sworn officer. In addition, the Squad B secretary now handles the additional duties required for Community Policing Crime Prevention Aid outlined below.

The Traffic Services Bureau secretary is responsible for maintaining Traffic Safety Programs, D.W.I. and Aggressive Driver's Prevention projects. She also processes all traffic crash reports; summonses generated by the Department's enforcement efforts and she secures driver's abstract files from the Division of Motor Vehicle of various states. She prepares all serious and fatal crash reports and taped statements for the county, which are forward to the State. The secretary in this bureau is responsible for creating and preparing statistical reports for the weekly, monthly and annual reports. In 2009 the Traffic Services Bureau Secretary created a spreadsheet to track the hours that are worked by officers on grant details.

The Support Service Bureau consists of the Support Service secretary and the Senior Account Clerk. The clerical staff supports the Division Lieutenant, Sergeant and officers assigned to that Bureau. The Support Service secretary maintains the scheduling and tracking of all police personnel for both sworn and civilian. This division also maintains the department's training schedule and records for all personnel. The Support Service secretary maintains the POSS schedule and this past year has resumed the duties of entering all the compensatory time that is earned by department personnel. In 2009 in order to reduce officer overtime, Support Services began working with the Court to organize officer Court appearances to coincide with the officers' weekly schedule. The secretary designates these court dates and times in POSS.

The Senior Account Clerk plays a key role in our yearly budget process; tracking expenses and verifying spending with the Chief and Deputy Chief. This position is responsible to log the acquisition and spending of forfeiture funds and the grant awards. In addition, she prepares the department's payroll as well as tracking and billing for quasi duty.

The Community Police Crime Prevention Aide is responsible for maintaining the Community Policing projects which include the Senior Reassurance Program, Neighborhood Watch Program, National Night Out, Child ID Program, and McGruff Safe House. The Crime Prevention Aide is essential in the coordinating of our National ranking National Night Out Program.

The Records Bureau is staffed with one Records Clerk, one Investigative Secretary, and one Data Entry Clerk II. They are overseen by the Information Management Supervisor. They manage the collection, distribution, maintenance and archiving of all adult reports and incident documentation. They are also responsible for the distribution and maintenance of Crash reports. They categorize and secure, for safe keeping, all videos such as MVR (Mobile Video Recorder) and DWI video.

The Records Bureau is responsible for data entry and coding of reports that are sent to the State Police complying with the Uniform Crime Report on a monthly basis. The accuracy and detail of our Agency has been recognized by the State as one of the best. All requests, made by the public, for copies of reports or documents associated with the case files must be submitted through the Records Bureau. This includes requests by attorneys for discovery on criminal and civil cases. They handle all discovery requests for any summons written on South Brunswick Township ordinance that are heard in Municipal Court, including Health Department, Fire Safety and Animal Control. All discovery requests for summonses that are written by the State Police and heard in the South Brunswick Municipal Court are handled by the Records Bureau. They also forward all documents to the County Prosecutor for cases that are being heard in Middlesex County Courts.

### ***Online Crash Reports***

In 2009, the Information Management Supervisor researched and implemented the Policereports.us LLC on line service. This service offers Motor Vehicle Crash reports on line to motorists who were involved in a crash. The Bureau is responsible for the daily upload of these reports. This service also allows insurance companies and attorneys to purchase or view the crash reports 24 hours a day 7 days a week. This brought to fruition the major goal for the Clerical Bureau for 2009; this provides an additional service for our community to obtain information in an expanded time frame beyond office hours and an added convenience to acquire this information without the need of coming to Police Headquarters. This accomplishment also allowed for the streamlining of the filing process motor vehicle crashes, which provided a savings in the need for additional office supplies.

### ***Division of Archiving and Records Management (DARM) Certification***

The South Brunswick Police Department is one of the first agencies in the State to be certified by DARM in digital imagery. Selected reports are scanned daily onto a digital image in a TIF format for archiving and sent to DARM. This is a major goal that has been achieved after a long and intensive certification.

Records Bureau 2008 & 2009 statistics

<b>WARRANTS/COMPLAINTS</b>	<b>2008</b>	<b>2009</b>	<b>DIFFERENCE</b>	<b>PERCENTAGE</b>
COMPLAINTS CERTIFIED	76	37	-39	-51%
WARRANTS FOR SERVICE	91	21	-70	-77%
<b><u>DISCOVERY</u></b>				
DISCOVERY REQUESTS	754	625	-129	-17%
AUDIO TAPES	36	119	83	231%
ALL TAPE DUPLICATIONS	126	184	58	46%
<b><u>MISCELLANEOUS</u></b>				
GOOD CONDUCT LETTERS	99	113	14	14%
RECORDS CHECKS	278	395	117	42%
PROSECUTOR PACKAGES	95	115	20	21%
OPRA REQUESTS	375	456	81	22%
EXPUNGEMENT	14	18	4	29%
<b><u>DWI'S</u></b>				
DWI REPORTS	76	67	-9	-12%
DWI VIDEO'S DUPLICATED	40	73	33	83%
DWI/MVR VHS ERASED	523	149	-374	-72%
DISCOVERY/STATE POLICE	98	95	-3	-3%
<b><u>REPORTS PURCHASED</u></b>				
MVA MAILED	1733	172	-1561	-90%
INVESTIGATIONS	373	200	-173	-46%
MVC PURCHASED ON LINE	0	1529	1529	-
MVA PICKED UP	6210	7142	932	15%

**DATA PROCESSING**

INTER DISPATCH PAGE	8525	7963	-562	-7%
CRIMINAL INVEST REPORT	2098	2026	-72	-3%
ARREST REPORT	828	785	-43	-5%

**FINANCIAL REPORT**

FEES & PERMITS	\$706.00	\$707.75	-\$1.75	0%
MRNA	\$35,483.79	\$17,209.85	-\$18,273.94	-51%

## *Section III*

### ***Investigations Command***

The Investigations Division is currently comprised of a Captain, a Lieutenant, two Sergeants, six Detectives, and two Secretaries. The primary function of the Division is the investigation of reported crimes. The Division was responsible for 672 assigned cases in 2009 as compared to 622 in 2008. The following is a brief synopsis of several of the more serious cases handled by the Investigations Division.

#### ***Noteworthy Cases***

- In March there was an investigation into South Brunswick resident for conspiracy to commit a kidnapping and conspiracy to commit a robbery. The planned kidnapping was to take place in South Brunswick and the planned robbery was to take place in North Brunswick. Investigators gathered sufficient evidence to bring charges and make an arrest.
- An investigation into a burglary on Oxford Court identified a resident of Franklin Township as a suspect. A warrant was issued for his arrest and a search warrant was obtained for his residence. During the execution of the search warrant Detectives seized proceeds from burglaries committed throughout the State.
- A 2001 robbery was solved when the identity of a suspect was established through latent fingerprint analysis. The suspect was arrested in Burlington County.
- In February a 16 year old South Brunswick High School student was being physically abused by her father. The father was arrested and charged with Terroristic Threats, Endangering the Welfare of a Child and Assault.
- An investigation into the solicitation of sexual acts through the use of Craig's List resulted in the arrest of two women who were charged with prostitution.
- In April a Home Depot warehouse security guard was the victim of a robbery and assault. Two suspects fled after beating her and stealing her personal property. An investigation resulted in the arrest of a Trenton resident.
- In May the Stop Buy food store in Monmouth Junction and the CITGO gas station on Route 130 were robbed at gunpoint. A month long investigation resulted in the arrests of one subject from South Brunswick and two subjects from Jackson, NJ. The investigation also revealed information that resulted in the arrest of a Lakewood man in an unsolved Ocean County homicide.
- A citizen complaint was received alleging prostitution at the June Day Spa II in Dayton. An investigation developed probable cause to support a search warrant for the premises. The warrant was executed on May 7<sup>th</sup> and two women were charged with Promoting Prostitution. The property owner was issued a summons for Maintaining a Nuisance. Cash and property were seized for forfeiture.

- In June there was a robbery at the Stop and Go on Allston Road, Kendall Park. An investigation led to the arrest of a 17 year old from Franklin Township.
- On June 9 there was a Home Invasion Robbery on Harmony Lane. Four masked gunmen entered the home and took several occupants captive while they ransacked the house. The Investigation revealed that a former employee of the victim was loosely associated with an organized crime group that was responsible for up to a hundred violent crimes throughout the state of New Jersey. All four defendants were identified arrested and charged.
- An investigation into suspicious activity at PSS Warehouse identified a Brooklyn resident as a cargo theft suspect. He and his co-conspirators had extensive histories related to cargo thefts across the country. After the investigation a suspect was charged with criminal attempt, providing false identification to law enforcement, and possession of burglary tools. His vehicle was seized.
- A Patrol Officer observed an individual at PSS Warehouse on Ridge Rd. at 2:30am. When questioned, the individual provided conflicting accounts as to why he was there. A follow up investigation identified the actor as being known to Florida law enforcement as a cargo theft suspect, having an extensive criminal history. A search warrant was obtained for his vehicle which revealed several burglary tools, a flashlight and gloves. The individual was charged with criminal attempt, providing false identification to law enforcement, and possession of burglary tools. He was lodged in the Middlesex County Corrections Center on \$5,000 bail.
- A private corporation on Independence Way reported a violation connected to computer data. The investigation concluded with the identification of a Chinese national associated with an international child pornography ring and other implications related to national security.
- A search warrant was executed on Finnegan's Lane based on an undercover narcotics investigation. Two suspects were arrested for distribution of controlled substances.
- A large number of criminal mischief incidents during July prompted directed patrols which resulted in the arrest of 8 juveniles and 1 adult. A follow up investigation determined all were responsible for stealing various lawn signs, statues, a bicycle and damaging vehicles, residences, sprinklers, mail-boxes and tipping over garbage cans. All were charged.
- In August a search warrant was executed at a Gambocz Ct residence. Proceeds from the burglary were recovered. A suspect was arrested and charged with receiving stolen property.
- An investigation into a Theft by Deception case in which a contractor conned an elderly resident out of \$2000 resulted in the arrest of a Lake Ronkonkoma, NY resident.
- In July numerous cars were burglarized and a 2005 Honda Accord was stolen in the Kingston section. A suspect from Queens, NY was arrested and charged with the offenses.
- A Township resident arrived home from vacation to find that his home had been burglarized. A Dayton resident was arrested and charged with stealing electronics and checks.

- Information was developed linking a suspect to a burglary on Dunhams Corner Road. A search was conducted at his home in East Brunswick and nine handguns were recovered.
- A narcotics search warrant was executed on Cedar Ct. in Whispering Woods. A suspect was arrested while attempting to flush an amount of cocaine down a toilet. About 1 pound of marijuana and about 1 ounce of cocaine were recovered from the residence. \$24,328 in cash and a 2005 Infiniti were also seized. The suspect was lodged on \$150,000 bail
- In October a resident was arrested for Shoplifting at the Stop & Shop on Route One. A follow up investigation determined that the actor also responsible for a residential burglary in Monmouth Junction and a car burglary at the South Ridge Apartments.
- While conducting a burglary surveillance detail, two residents were arrested. One was wanted in Andrews County, Texas. The other was wanted by the Somerset County Prosecutor's Office as well Princeton Boro.
- An investigation into the theft of four televisions from Target supported an arrest warrant for a resident of Philadelphia. The actor led the Pennsylvania State Police on a pursuit into New Jersey when he crashed near Exit 8 on the turnpike and was apprehended. The actor confessed to committing the theft in South Brunswick as well as stealing over \$35,000 worth of televisions from various Targets and Wal-Marts throughout New Jersey and Pennsylvania.
- Three credit card thefts from teachers at South Brunswick High School were reported between Nov 12, 2009 and Dec 7, 2009. An investigation led to the arrest of a teacher at the high school. The suspect confessed to stealing and using the three credit cards.
- The investigation into multiple residential burglaries that occurred on the west side of town resulted in the arrests of 4 street gang members from Franklin Township. The group was charged with nine burglaries in South Brunswick Township.

### **Internal Affairs Unit**

The South Brunswick Police Department **Office of Professional Standards/Internal Affairs Investigations Bureau** accepts, reviews, and responds to all complaints received from the public and internally from superior officers within the organization. Citizen complaints may be made in person, by telephone, fax, internet, or through the mail. These include anonymous complaints, complaints from third party witnesses, juveniles and complaints from parties not directly involved in the incident from which an allegation arises. Notwithstanding the occurrence of citizens requesting to withdraw a previously made complaint, the investigation is continued with or without the assistance of the citizen making the complaint.

The investigative process assesses the propriety of all conduct during the incident in which the alleged misconduct occurred. If during the course of an investigation there is an indication that misconduct occurred other than that alleged the investigator also investigates the additional potential misconduct to its logical conclusion.

### ***Disciplinary Process***

The Office of Professional Standards/Internal Affairs Investigation Bureau is tasked with handling complaints from the public regarding officer's conduct, as well as allegations of criminal conduct by our members.

The statistics and cases embodied in this report represent all disciplinary matters involving officers. It would be inaccurate to attribute the sum of these statistics and cases to allegations solely arising from citizen complaints alleging line of duty misconduct on the part of the officer.

In 2009 officers of the South Brunswick Police Department were involved in excess of 46,000 citizen contacts. Many of which were routine; many involved stressful and critical situations.

### ***Criminal Proceedings Involving Officers***

On occasion, criminal charges are filed by citizens against officers for incidents alleged to have occurred on-duty. Most are filed by individuals who were charged with motor vehicle and/or criminal offenses by an officer. These cases are reviewed, and a determination is made as to whether the officer's actions were within the scope of their official duties and therefore legally defensible.

During 2009 there were no criminal charges filed by citizens against officers who were performing their official duties.

### ***Off-Duty Conduct***

These cases represent criminal or disorderly persons offenses filed against officers acting in an off-duty capacity and not related in any way to the performance of their official duties. During 2009 there were no off-duty criminal charges filed.

### ***Allegations and Outcomes***

All complaints are categorized based on the alleged offense. Upon the completion of the investigation it is reviewed by the Chief of Police and will be designated with one of the following dispositions:

1. Exonerated: The alleged incident did occur, but the actions of the officer were justified, legal and proper.
2. Sustained: The investigation disclosed sufficient evidence to prove the allegation, and the actions of the officer violated a provision of the agency's rules and regulations or procedures.
3. Not sustained: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.
4. Unfounded: The alleged incident did not occur.
5. Policy Failure: There is no law, policy or departmental order that addresses the allegation.

### ***Penalties***

The following penalties may be assessed against any member or employee of the South Brunswick Police Department as a result of disciplinary action:

- Counseling.
- Oral Reprimand.
- Written Reprimand.

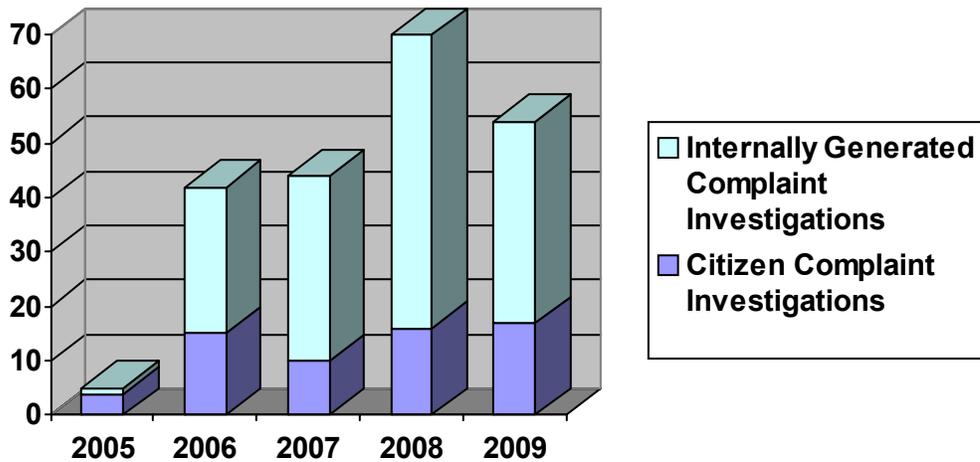
- Voluntary surrender of time off in lieu of other action.
- Suspension.
- Demotion.
- Dismissal.

During 2009, 17 total incidents were reported by citizens compared to 16 in 2008. During 2009 internal complaints have decreased from 54 in 2008 compared to 38 in 2009. The total amount of sworn officers has fluctuated between a high 82 officers and a low of 79 officers. During the year 2009 one citizen was charged with the crime of filing a fictitious complaint. The disposition of 2009 Citizen Complaints is as follows:

- 13 Exonerated
- 1 Administratively Closed
- 3 Unfounded

In addition, during 2009, 37 investigations were conducted which stemmed from internal complaints within the organization. These internal complaints usually emanate from a supervisor detecting deficiencies in an officer’s performance or a policy violation. The dispositions of the 2009 total of 54 Internal Affairs Investigations is as follows:

- 20 Sustained w/Internal Disciplinary Action
- 22 Exonerated
- 1 Not Sustained
- 3 Unfounded
- 6 Administratively Closed
- 2 Pending



**Five year comparison of citizen and internally generated complaint investigations**

**Property and Evidence Unit**

The function of the Property and Evidence Unit is to effectively and efficiently manage and control all found, recovered and evidentiary property coming into the custody of this department. Strict accountability will be maintained for all property and/or evidence. This is critically important in supporting investigations, in helping to guarantee successful prosecution in criminal/civil trials, in

facilitating the timely return of property to its rightful owners and in establishing this agency's reputation as an honest, reputable agency worthy of the public's confidence and trust.

In December Detective Chris Giampietro began field training Detective John Penney in anticipation of transfer of duties in early 2010. In January 2010 a transfer inventory of all high value items, as well as, ten (10) randomly selected cases was conducted. All property and evidence was accounted for. Transfer of custody of the vault from Det. Giampietro to Det. Penney was completed.

This past year the Property & Evidence Unit participated in the township wide auction, during which forfeited property was sold totaling approximately \$1787. Those funds were deposited directly into the Police Department Forfeiture Account. The sale of the property allowed us to free up precious space in the outer vault. Once the outer vault was cleared out, a new energy efficient overhead light was installed and the remaining property was re-organized to create a more efficient storage space.

During the past year two audits consisting of ten percent of all stored property were conducted. These audits were done to meet the standards of state accreditation.

The Property and Evidence Unit is also charged with conducting background investigations on alternate route police officers, public safety telecommunicators, township employees, volunteers, vendors, taxi drivers, ABC licenses, massage therapists and nail salons. In addition the Property and Evidence Unit handles all background investigations related to firearms.

In addition to these primary functions, the Property and Evidence Unit also has several secondary functions, one of which is the processing crime scenes and evidence. Also, the maintenance of the Evidence Technician Office and budgeting for the Evidence Technician program has been added. Researching and arranging for the purchase of new equipment and repair of equipment is a new function. Additional functions include maintenance of the Cell Block area and training on Cell Block Management and strip searches. This includes the annual inspection by the Department of Corrections for our cell block and prisoner processing area. Maintenance of non-issued departmental weapons and delivery of weapons for new officers, sometimes directly to the police academy, is another function of the Property and Evidence Unit. Additionally, preparing forfeiture paperwork, destruction of weapons, destruction of property, public auction of abandoned vehicles and public auction of seized property are functions of the Property and Evidence Unit.

The Property and Evidence Unit is dynamic and flexible, handling all requests that arise in a timely manner.

<u>Property &amp; Evidence Statistics</u>	<u>2009</u>	<u>2008</u>
Total Number of Cases:	358	423
Total Items of Property & Evidence:	1170	1155
Property Released or Disposed:	148	88
Weapons Destroyed:	7	11
Auctioned Property:	8	82
Affidavits for Disposal of Property:	5	1
Transports to NJSP Labs/ AFIS Unit:	32	30
Firearm Permit Backgrounds:	144	74
Permit to Carry Firearms Background:	0	2

Employment Backgrounds:	16	18
Volunteer Backgrounds:	43	22
Vender Backgrounds:	25	11
Crime Scenes Processed:	10	3
Evidence Processed at HQ:	10	5
Search Warrants & Affidavits:	1	2
Forfeiture Applications:	4	0

### School Resource Officer

The SRO investigates crimes which occur on school property and assist school security personnel when requested. They patrol the parking lot and surrounding streets, enforcing traffic laws when required in an effort to ensure a safe environment for both vehicular and pedestrian traffic. They are also available to assist any student in need. The South Brunswick High School is essentially a small community within South Brunswick Township.

## *Section IV*

### ***Operations Command***

The Operations Command oversees the Patrol Division and provides leadership, expertise, and appropriate resources that support patrol officers in addressing crime, solving problems and improving the quality of life in our community. The Operations Command works along with citizens, as well as officers, to enhance the philosophy of Community Policing throughout the township.

#### **Patrol Division**

The Patrol Division is comprised of two lieutenants, twelve sergeants and forty two patrol officers making it the largest command in the department. This number of officers assigned to patrol remains the largest in department history and fulfills my commitment of putting more officers on the street.

Patrol officers are the first responders to all emergencies and calls for service. In addition they conduct the initial investigation into all criminal activity, provide patrol services that address quality of life issues, handle traffic related activities including enforcement and crash investigations, selective enforcement details, and security checks of commercial and residential properties.

Officers in Patrol are scheduled on a seniority based bid system. Each officer bids on a shift and schedules are established for a six month period. At the start of the new six month rotation officers and supervisors meet to discuss what is expected of them in the coming rotation and strategies for accomplishing those expectations. Officers are then formally evaluated by their immediate supervisors on an annual basis with the purpose of assuring a high standard of professionalism and service to the community of South Brunswick.

The division is headed by Operations Captain Gary Luck. The division is then divided into two platoons each led by a Lieutenant. Lieutenant James Kinard, commander of “A” Platoon, and Lieutenant Scott Williams, commander of “B” Platoon, work closely with the Operations Commander and the shift Sergeants to deliver effective police services to the community. The two platoons are further broken down into three shifts. Each shift is comprised of two sergeants and seven patrol officers. This puts nine officers scheduled for duty on each shift prior to the use of any personal time off or scheduled training. All officers assigned to the division work a modified three-on/three-off schedule. The daily hours of operation are day-shift (6:30AM to 5:00 PM), afternoon-shift (2:00 PM to 12:30 AM), and night-shift (10:00 PM to 8:30 AM). The overlap of shifts as well as the use of uniformed traffic personnel during rush hours usually provides anywhere from 12 to 18 officers on the road to handle calls for service and enforce traffic laws. The department sets a minimum manpower requirement of 6 patrol officers to be on duty at any given time. This minimum is aside and separate from the on-duty assignments of Traffic or Investigative personnel.

The township is divided into 4 Patrol districts which are configured to minimize officer response times and maximize patrol effectiveness. This district configuration, as well as a combination of manpower requirements, reduces officers’ response time to calls for service from persons living, working or traveling in South Brunswick

In addition to their patrol duties officers in the division perform various other functions in the department. They are as follows:

- 16 are trained as Field Training Officers
- 8 are assigned to the department's Emergency Response Team
- 8 are members of the Police Honor Guard
- 4 are trained Evidence Technicians
- 8 are department Firearms Instructors
- 4 are Gang Intelligence Officers
- 2 are assigned to the Bicycle Unit
- 2 are Domestic Violence Liaisons
- 1 is a Bias Crimes Liaison Officer

### ***Noteworthy Calls***

During the year 2009 some of the noteworthy calls for service the members of patrol made initial responses to and investigations of are:

- On 1/22/09 Patrol Officers responded to a residential structure fire located on New Road. The Fire originated in the electrical panel extending into the interior walls and ceilings and was extinguished by Monmouth Junction and Kendall Park Fire Departments. PSE&G cut power to the home, which suffered fire, smoke and water damage and was ruled uninhabitable. No injuries were reported. All four occupants escaped without incident. The fire was deemed accidental by Fire Prevention.
- On 1/28/2009 a resident of Lakeview Avenue called in an odor of gas in the neighborhood. A gas leak was located at a residence on Lakeview Avenue. Patrol evacuated the area to the Kingston fire station and turned the incident over to Kingston Fire. Residents were displaced for approximately 3 hours.
- On 1/28/09, at approx. 1320 hrs. a 15 year old male victim was walking along Rt. 27 near the Wachovia Bank when 3-4 individuals in a silver sedan approached the victim and demanded money. When the victim advised he did not have any money one suspect punched him in the face and stole his baseball hat. The suspects fled the scene going North on Route 27. The victim was transported to St. Peters hospital and treated for minor injury.
- On 2/1/09 Patrol Officers responded to the Stop and Shop located at 4095 Route 1 on the report of an emotionally disturbed individual threatening employees with a box cutter. The actor demanded the store manager call the media to witness what he was about to do. Arriving Officers located the individual in the flower section of the store with his wife. The individual complied with the Officers' directions and was taken into custody without further incident. He was then transported to St. Peters Hospital for evaluation.
- On 2/8/09 a resident of Crestview Dr. returned home to find the side door to the residence forced open and his home burglarized. Jewelry, IMAC computer, credit cards, check book, and cash were reported stolen.
- On 2/8/09 Patrol Officers responded to a request for assistance by Cranbury Police Dept. after an employee of a local business there threatened suicide with a hand gun. Upon arrival, Cranbury Police requested assistance clearing the building and accounting for all

other employees. No weapon was found and the actor was taken into custody by Cranbury PD without incident.

- On 3/13/09 Officers responded to a David Ct. address on the report of a stolen vehicle. Upon arrival they encountered the reporting party who appeared to be emotionally disturbed. Adult Protective Services (APS) was contacted and responded. (APS) determined that the individual required an involuntary commitment and he was transported for evaluation.
- On 3/13/09 Patrol Officers responded to a Jacob Ct. address at the request of Catholic Charities, on the report of an emotionally disturbed individual. The individual, recently released from Trenton Psychiatric Hospital, was acting irrationally and had threatened employees at (APS). After unsuccessful attempts to have the individual open the door, officers forced entry and the individual was involuntarily committed.
- On 3/27/2009 Patrol Officers responded to a report of a burglary. The initial investigation determined that the homeowner, who returned home while the burglary was in progress, was run over by the actors as they fled the scene. A canvass by patrol produced witnesses who provided a vehicle description. The subjects' vehicle was stopped by North Brunswick Police. Upon interview one of the subjects confessed to the burglary and striking the victim. A consent search of the vehicle recovered stolen items from a Franklin burglary earlier in the day. The ensuing investigation revealed sufficient probable cause to charge two residents of Franklin Township with burglary, theft and aggravated assault.
- On 4/8/09 the Hudson County Prosecutor's Office requested assistance in serving an arrest warrant at a Blossom Circle address. Contact was made at the home and the individual was subsequently found hiding under a pile of clothes in the laundry room. A bundle of heroin was discovered in the vicinity where the actor was found along with a substantial amount of cash. The actor was arrested and turned over to Hudson County.
- On 4/9/09 Patrol Officers responded to a Duhnams Corner Rd. address on the report of an emotionally disturbed individual. The female actor has a history of concealing knives and upon arrival officers found she had hidden 3 large kitchen knives in the front waistband of her jeans and 1 large kitchen knife in her pocket. The individual refused Officers commands to release the weapons and she was subsequently arrested and transported for evaluation.
- On 4/24/09 a security guard working at 270 Docks Corner Rd. encountered a suspicious individual in the area. Upon confronting the suspect a physical altercation took place between the guard and 2 suspects. The victim was subsequently assaulted and her hands were bound by the actors. Both suspects fled after taking her portable DVD, DVD movies and her purse. The suspects left the victim her car keys and cell phone. Both suspects were dressed all in black and did not speak during the incident. The victim suffered minor injuries during the incident and the subsequent investigation led to the arrest of both individuals.
- On 5/8/09 Patrol Officers responded to the intersection of Chris Ct. and Ridge Rd. on a reported serious motor vehicle accident. The investigation revealed that a passenger car crossed the center dividing line into on-coming traffic and struck a dump truck head on. The truck subsequently overturned, causing the roadway to be shut for a period of time. The

truck driver was treated and released from the hospital while the passenger car driver was hospitalized with serious injuries.

- On 6/4/09 Patrol Officers responded to Crossroads North Middle School on the report of a missing 13 year old. Upon arrival Officers determined that the juvenile left school at approx. 11:30am and was subsequently reported missing by school officials at 1:30pm. Ptl. Holsten and Det. Ryan responded to the school and coordinated search efforts. A search was conducted which included a Middlesex Count Alert Plan (MAP) and an extensive area search. The juvenile was subsequently located safe and was returned to his parents.
- On 6/22/09 Patrol responded to a warehouse located on Stults Rd. on an activated burglar alarm. The exterior was checked and appeared secure; no signs of entry were noted. At 0152 hrs, this agency received a fire alarm at the same address. Further investigation revealed that unknown actor(s) gained entry to the building by unknown means; no point of entry was discovered. A piece of equipment was moved in the warehouse and a group of wires were cut in an apparent attempt to disable the alarm. The actor(s) climbed a small wall and entered the area where the alarm panel was in order to disable it. A perimeter was established and the interior and roof area were searched, with negative findings. No evidence of a theft was found.
- 7/2/09 North Brunswick Police Department requested assistance in making notification at a Sugar Maple Court address in reference to a fatal motor vehicle accident that occurred in their jurisdiction. It was later learned that the victim in that accident was a teacher at Brooks Crossing Elementary School and a graduate from South Brunswick High School.
- On 7/4/09 Patrol Officers responded to a reported hit and run motor vehicle crash in the lot of the Red Roof Inn. Upon arrival Officers found that the actor had hit 4 vehicles in the lot, causing significant damage to each. The actor fled the scene and was found at Woodlot Park near the Community Center where it was found that he had struck the Community Center with his vehicle, causing moderate damage to the building. The driver was arrested on suspicion of driving under the influence and he was transported to Princeton Medical Center to be treated for minor injuries.
- 7/11/09 Patrol Officers responded to the Lakewood Court Motel on the report of an individual screaming and throwing items outside his motel room. Upon arrival Officers found the room's occupant to be naked and covered in feces. This individual requested transport to the hospital, stating he had been up for seven days ingesting cocaine. Officers observed cocaine in the room, transported the individual to the hospital, and charged him with possession of a controlled dangerous substance and drug paraphernalia.
- On 7/21/09 Officers assisted investigators from the Boston Police Dept. and the U.S. Marshall's service in the arrest of a homicide suspect at a Northumberland Way address. On 05/13/09, a drive-by shooting in Boston claimed the life of an innocent bystander. A homicide warrant was subsequently issued for the actor and the US Marshal's NY/NJ Task Force tracked the actor to Northumberland Way. The apartment resident was charged with obstruction and resisting arrest and was released. The homicide suspect was lodged in the MCACC on a fugitive from justice warrant pending extradition.

- On 7/24/09 Officers responded to a Kendall Park address on a reported domestic dispute that resulted in the male victim being stabbed with scissors by his wife. He was taken to St. Peters Hospital by KPFAS for his injuries. The actor was arrested and charged with aggravated assault and subsequently lodged in the Middlesex County Adult Corrections Center.
- On 7/28/09 Patrol Officers responded to Blossom Cr. on the report of suspicious individuals in the wooded area behind the homes there. Officers located the actors walking along the wood line. Their investigation resulted in the arrest of 2 individuals who were charged with possession of a control dangerous substance, disorderly person offenses and resisting arrest.
- On 8/3/09 Patrol Officers responded to a mutual aid request by East Brunswick PD. That agency requested assistance in locating suspects from a home invasion that occurred just north of the South Brunswick border. A perimeter was established along with several other agencies leading to the apprehension of 1 suspect. The search for additional suspects was called off by East Brunswick P.D and State Police K9 after further search efforts were exhausted.
- On 8/5/09 the resident of an Oakey Drive address reported that while he was in the house two Hispanic males entered the residence through the front unlocked door. After observing the victim both suspects fled the area. Responding Patrol Officers were unable to locate the actors at the time.
- On 8/11/09 Patrol Officers responded to the Hampton Inn located on Route 1 on the report of an unattended death. Upon arrival the officers found that the victim had apparently committed suicide. The investigation revealed the victim was released from Princeton House Behavioral Health after a brief stay on August 7, however the contributing circumstances were not known. The victim's death is not deemed suspicious at this time pending autopsy results.
- On 8/27/09, Systec Inc. located on Route 130, reported that an unknown male came to the shipping area with a white box truck and fraudulently presented himself as a driver who was to pick up a shipment valued at \$54,000 of equipment to be delivered to JFK Airport. The shipment was loaded onto the unknown truck. At approximately 1700 hrs. the real driver from the shipping company attempted to pick up the shipment. It was at this time that it was realized that the product had been stolen.
- On 9/8/09 Patrol Officers checked two suspicious vehicles in the D&R Park at the canal. After a short period, 3 individuals were located walking from a wooded area. Units were unable to locate the operator of the second vehicle. A call to the family of operator revealed that the driver was bipolar and had previously attempted suicide. A search of the area was conducted by Franklin PD, Princeton PD and SBPD units. In addition State Police K-9 units responded and the actor was subsequently located after having passed out at the base of a small cliff in heavy brush. Kingston First Aid responded and checked the individual at the scene.
- On 9/20/09 Patrol Officers responded to a report of an aggravated assault with a motor vehicle at the Red Roof Inn located on Route 1. The subsequent investigation revealed that a

guest of the hotel had been sitting in his vehicle and was assaulted by an individual with a pipe. In an attempt to flee the victim rammed his vehicle into the actor's car. The victim suffered a fracture to his orbital socket and a concussion as a result of the assault.

- On 9/25/09 Officers responded to the area of Rt. 535 and the Turnpike Bridge on the report of an individual in the roadway. The victim was located and relayed that he had been taken at gun point from his brothers' house in Jackson, NJ during a home invasion. Jackson PD was contacted and they confirmed that they were at the residence of the victim on the report of a home invasion with shots fired. The victim stated that he was driven behind the Hyundai building where he was forced from the vehicle. The actors fled the scene north on Route 535 in a silver Jeep Cherokee and a dark colored Honda. The wires used to bind the victim were recovered at the scene. The victim was transported to Jackson PD and the area was checked for the actors with negative results.
- On 9/26/09 Patrol Officers responded to a single vehicle crash in the area Route 535 and Stults Rd. that resulted in a single fatality. There were no known witnesses and the driver, a Jamesburg resident, was pronounced dead at the scene. Family notification was made with the assistance of Jamesburg Police. The Roadway was closed for approximately 6 hours for scene investigation and a lengthy extrication.
- On 9/29/09 Patrol Officers responded to the Red Roof Inn on the report of an aggravated assault with a motor vehicle. Their investigation revealed that following an argument the actor intentionally attempted to run over the victim with her vehicle. The victim suffered minor injury when she was struck by the vehicle, which continued on and struck a tree. The actor was arrested and bail was set at \$50,000.
- On 10/1/09 Patrol Officers responded to a reported Hit and Run Motor Vehicle crash in the area of Finnegans Lane and Route 27. As the actor was fleeing the scene he crashed into the center median on Rt 1 / Finnegans Lane. The driver and all three passengers were injured and taken to Robert Wood Johnson Hospital with non-life threatening injuries. The driver was later determined to be under the influence of alcohol. He was later charged with assault by auto, after it was determined his actions were intentional, and endangering the welfare of a child who was a passenger in the car.
- On 10/24/09 Officers responded to a reported kerosene leak outside the residence of an Oakdale Village home. KPF, Fire Safety, Hazmat, and IRS restoration responded to clean up the scene and determined that approximately 100 gallons of #2 heating oil had spilled and pooled under a neighboring residence. Three area residents were evacuated as a precaution and shortly returned after cleared by Fire Safety.
- On 10/24/09 Patrol responded to a mutual aid request by North Brunswick PD who requested assistance in locating an armed suicidal male. The actor, armed with several knives, walked away from his home after threatening to harm himself. The actor was located and taken into custody without incident.
- On 10/26/09 Patrol Officers responded to the area of Henderson Rd. on the report of an armed individual with a handgun. Officers were able to locate the actors on Sugar Maple Court where it was determined that they were juveniles in possession of a black toy air soft

handgun with no pellets or orange tip on the barrel. The Juveniles were released to their parents.

- On 10/30/09 Patrol Officers responded a Starling Rd. address on the report of an attempted suicide. The female victim made threats to stab herself after an argument with her boyfriend, and then stabbed herself once in the abdomen. The scene was secured and the victim was treated and transported to RWJ Hospital for the self-inflicted wound and for mental evaluation.
- On 10/31/09 Patrol Officers responded to the area of Rt. 1 and Raymond Rd. where a female victim jumped from a vehicle. She ran to the gas station on the corner and called 911 while the vehicle left the area. The victim reported she was sexually assaulted and was able to provide a vehicle description. Officers located and stopped the actor on Rt. 522 who was identified and arrested. The victim was taken by ambulance to RWJ.
- On 11/1/09 a Kingsley Rd. resident awoke at approx. 3:00 am and discovered a 17 year old burglary suspect in his home. The actor fled the residence with stolen items and drove away in the victim's car. Patrol Officers found the vehicle driving at a reckless speed on New Rd. near Woodlot Park. While attempting to stop the car, the actor crashed into a parked car on New Rd. near Rt. 522. After a brief foot chase, a resident of New Brunswick was arrested. During processing, additional items belonging to another Kingsley Rd. address were discovered in his pockets. Stolen property was recovered in the suspects New Brunswick home.
- On 11/3/09 Patrol Offices responded to a mutual aid request by the State Police following a fatal motor vehicle crash on the NJ Turnpike. 3-5 individuals reportedly fled the scene on foot. Officers checking the area located the 3 individuals walking on Church Lane in East Brunswick. The suspects were detained without incident and interviewed by NJSP. The suspects admitted to being involved in the crash, but denied driving. They were subsequently turned over to NJSP.
- On 11/11/09 Dispatch received a 9-1-1 call from a cell phone at the Traveler's Inn. The caller reported being held hostage by an armed male subject in Room #103. Upon arrival, a perimeter was established and an investigation into the viability of the threat was conducted. Contact was made with the resident of Room 103. He denied the allegation and consented to a search of his room. The call was found to be a hoax. Shortly thereafter, the resident of Room 436 was identified as the actor, who turned over a pre-paid cell phone and confessed to making the call. He was charged with False Public Alarm and was later ROR'd.
- In 11/14/09 Patrol Officers responded to a well being check at a Texas Ave. address. Attempts to make contact with the individual, who suffers from mental illness, were unsuccessful and forced entry was required. Officer Vit and Officer Niper found the resident had barricaded the front door, and upon entry, located her crouched in the kitchen holding a steak knife. The resident dropped the knife at the officers' command. Appearing confused and disoriented she was sent to Robert Wood Johnson Hospital for evaluation without further incident.

- On 11/15/09 at approximately 11:30 pm, while on routine patrol, Officer John Niper observed a juvenile male attempting to ride a bike near Crossroads North. Due to the late hour Officer Niper stopped to speak with the juvenile and discovered the juvenile was unable to communicate and appeared to have special needs. The juvenile was brought to police headquarters and after some investigation it was learned that Montgomery Township Police had a large scale search in progress since 9:30 pm looking for the juvenile. Montgomery Police escorted the family to South Brunswick Police headquarters where they were reunited.
- On 11/16/09, while on patrol, PFC Varga observed two tractors at the warehouse at 121 Herrod Boulevard. As the officer approached the 2 vehicles one driver fled on foot and the second was taken into custody. It was determined that the 2 trucks were stolen out of Bayonne earlier. The actor was transported to HQ where he was processed and committed in default of \$25,000 bail to Middlesex County Adult Corrections Center. A search for the second driver was conducted with negative results.
- On 11/16/09 Patrol Officers responded to a Royal Oaks residence on the report of a burglary in progress. Responding units located two subjects fitting the actor's descriptions attempting to flee in a vehicle and two additional actors were arrested in the area of Blackhorse Ln. Witnesses identified all 4 and stolen property was recovered. Two of the 4 were remanded to MCACC while one juvenile was remanded to Juvenile Corrections and the second was released to a guardian.
- On 11/16/09 landscape workers found a loaded 9MM handgun behind a building on Timberline Court. A check of the weapon determined it stolen from Plymouth, Massachusetts. It is unknown at this time what connection to the area the weapon may have.
- On 11/20/09 a resident of Whispering Woods reported being confronted by an individual on Long Bridge Way who approached from behind and grabbed her by the neck. The actor attempted to steal the victim's IPod. She began to scream and the suspect fled. A search of the area was conducted with negative results. The victim suffered an abrasion to her neck and was treated at the scene by Monmouth Jct. First Aid.
- On 12/17/09 Patrol Officers responded to the gym of Crossroads South middle school on the report of an unresponsive juvenile. Upon arrival they found that a 17 y/o male collapsed during a recreation basketball game. Witnesses reported that the juvenile went into a seizure once on the ground. CPR was initiated by on-lookers at the scene and continued by Officer Niper and Officer Nyitrai. In addition the juvenile was administered the AED. The individual was transported and pronounced at Robert Wood Johnson University Hospital.
- On 12/19/09 Patrol Officers responded to the LaMirage Motel on a reported criminal sexual contact. The victim reportedly was taking a taxi from Trenton to her residence in Madison, NJ. The taxi driver took the victim to the La Mirage and paid for a room. The victim, for unknown reasons, accompanied the driver to the room where, according to her, the actor grabbed her breast over her shirt. She left the room and was found by a passing motorist on Route 1 having a seizure in the snow. The victim was taken to Princeton Hospital by ambulance and the actor was arrested on scene. After interviews, the victim signed a Complaint Summons and the actor was ROR.

- On 12/28/09 Patrol Officers responded to a Springdale Rd. address on the report of an unresponsive male. Upon arrival Officer Gassman, Officer Skolsky and Officer Pisano found a 43 year old male unresponsive and not breathing. The Officers administered first Aid and CPR. Through the use of a defibrillator they were able to revive the victim who was transported by Paramedics to the hospital and was listed in serious condition.
- On 12/31/09 Patrol Officers responded to the St. Mary's Baptist Church located on Broadway Rd. on a reported burglary in progress. A neighbor of the church, heard noises coming from the property and upon investigating, he discovered 2 individuals inside the church. When the 2 were confronted they fled the church in a waiting car and drove off. Patrol Officers located the individuals at a Jordan Way residence and both were arrested for the burglary.

### **Honor Guard Unit**

There are currently 10 officers assigned to the South Brunswick Police Departments Honor Guard.

The Honor Guard attended 10 total events. The breakdown of events consists as follows:

- 2 - Funerals
- 3 - Blue Masses
- 4 - Department sponsored events
  - SBPD Awards Dinner
  - National Night Out
  - 9/11 Memorial Service
  - 2009 Veterans Day Service
- 1- 2009 New Jersey Law Enforcement Memorial

Requests for the Honor Guard have decreased this year. This is mostly due to fewer funeral details and budget issues that have prevented the unit from attending certain events that they have attended in the past.

### **Bicycle Unit**

There are currently 4 officers assigned to the South Brunswick Police Departments Bicycle Unit.

The Bicycle Unit attended 10 total events. The breakdown of events consists as follows:

1. 1 – Bike Rodeo
2. 4<sup>th</sup> of July Fire works
3. National Night Out
4. 7 - Summer Events including Township Recreation events in the parks.

The Bicycle Unit conducts security at township events and responds to any emergencies at the events. The bicycle unit is more mobile than an officer on foot and can deal more effectively and immediately to any emergencies.

**Auxiliary Police Unit**

There are currently 4 Auxiliary Police personnel in the department. In 2009 the Auxiliary Unit decreased in size by 4 officers. Sgt. Mark Young, Officer Charles Breeze, Officer Michael Greco, and Officer Brady Shelcusky all resigned from the Auxiliary Unit. Officers Breeze, Greco, and Shelcusky became full time officers with the following agencies:

Officer Breeze - Department of Corrections (Middlesex County)

Officer Greco - NJIT Police Department

Officer Shelcusky - South Brunswick Police Department

Sgt. Young resigned from the unit for personal reasons.

The unit had a total of 380.5 volunteer man hours amongst them. Some of the duties performed by these officers are patrol, special details, fingerprinting, and emergency call-outs.

*Section V*  
*Department Statistics*

UCR Part I Crimes

<i>Crimes</i>	<i>2008</i>	<i>2009</i>	<i>Increase/Decrease 08-09</i>
Homicide	2	0	-100%
Rape	4	1	-75%
Robbery	13	10	-23
Assault	165	145	-14%
Burglary	60	79	+32%
Theft	366	306	-16%
MV Theft	28	20	-29%
Arson	2	1	-50%
<b>Total</b>	<b>641</b>	<b>562</b>	<b>-12.3%</b>

Arrests

<i>Arrests</i>	<i>2008</i>	<i>2009</i>	<i>Increase/Decrease 08-09</i>
Adult	301	338	+12%
Juvenile	121	74	-39%
<b>Total</b>	<b>422</b>	<b>412</b>	<b>-2.3%</b>

Arrest statistics provided to the State Police follow specific Federal guidelines. These Arrests are only for those individuals arrested on crimes occurring in South Brunswick. They do not include Warrant Arrests for other jurisdictions; nor do they include South Brunswick Warrant arrests based on Traffic Contemp. UCR and arrest numbers are based on availability at the time this report was generated and may vary slightly.

<i>Category</i>	<i>2008</i>	<i>2009</i>	<i>Increase/Decrease 08-09</i>
Summonses	10,397	8,892	-14.5%
Motor Vehicle Crash (MVC)	2,139	2,066	-3.4%
Fatal Motor Vehicle Crash	4	2	-50%
Driving While Intoxicated (DWI)	78	67	-14.1%
Arrests (inclusive of warrants)	828	784	-5.3%

## *Section VI*

### *Department Goals*

#### Goals for 2009

As expected, the township and the police department faced tough economic conditions during the year 2009 and a number of my staff chose to retire. I met with each employee who considered retirement to ensure they received or had access to available training from the pension system and access to human resources within the township. It was hard to see people I have worked with for years retire, but easier knowing they had access to available information that would assist them in making their decision and adjustment to retired life.

Although many key people retired in 2009, I was able to fill a void in our Sergeant's rank with the promotion of four officers. Promoting these officers prior to any replacement hiring was vital to my transition strategy. Once our new sergeants were selected and trained, I was able to replace three officers with the approval and support of the Township Manager and governing body.

The changing of our ordinance to hire certified officers proved to be cost efficient and beneficial for timely replacement. Our agency was able to save money on salaries, equipment, and academy costs by hiring officers that either graduated the alternate-route program or who were enrolled in the program. We were able to hire one certified officer who completed the program and place him immediately into our field training program. In addition we hired two others who graduated shortly after being hired and were then placed into our field training program. This new method of hiring greatly reduced our costs and expedited our replacement time.

#### Goals for 2010

The year 2010 will also be another challenging year. As the township continues to suffer from the slow recovery of the economy, our agency will continue to find ways to assist with cost saving measures. This may include delays in replacement promotions, replacement hiring, and internal consolidation of work. To accomplish this, I will review and revise our table of organization as is necessary and begin a plan for redistribution of work accordingly.

I have decided to again improve our standards through accreditation. I have authorized my staff to seek National CALEA Accreditation. I do so with a vision for long-term improvement. I feel acquiring National Accreditation will allow our agency to achieve policing excellence. By being nationally accredited, we can be assured that we are following the best policies and practices recognized nationally and it will allow us to be more cost effective and efficient. I anticipate the CALEA Accreditation process to take approximately two years. All costs for this project will be drawn from forfeiture and not the taxpayers.

My final goal for 2010 will be to offer self-improvement strategies for all personnel. To that end, I have requested staff to reach out to local colleges and offer our training facility to host satellite training for undergraduate and graduate level courses. This will provide a convenient location for personnel to improve themselves through education and socialization and thereby improve performance and morale. In addition I will seek approval from the County Prosecutor to use our forfeiture funds to help offset college tuition costs for those officers that enroll in any course that is police related.

### Closing Remarks

It's with great pride that I submit our accomplishments for 2009. Although it's my name on this report, our success is a result of the hard work of each and every member of this agency.

I want to thank all the members of the South Brunswick Police Department for their dedication and hard work during the year 2009. Although we faced personnel shortages and you were asked to do more with less, you responded above and beyond my expectations. Because of you, we were able to reduce crime and reduce costs without sacrificing the quality of professionalism that our residents, businesses, and visitors expect and deserve.

I would also like to thank the Mayor, Town Council, Township Manager, Middlesex County Prosecutor Bruce Kaplan, Township Department Heads, School Officials, and the residents of South Brunswick Township, the partnership we have built over the years has had a significant impact on the quality of life for all that reside and work in South Brunswick. Without this team effort of all involved it would have not been possible to accomplish our goals.

It's obvious that 2010 will again be a challenging year economically. The South Brunswick Police Department is resolved to face the difficult challenges that may arise and determined to maintain the excellence that the Township Manager, Township Council, residents, and visitors have come to know and expect.

Respectfully submitted,



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Raymond J. Hayducka  
Chief of Police