

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018  
(UNAUDITED)**

POPULATION LAST CENSUS	<u>41,677</u>
NET VALUATION TAXABLE 2018	<u>\$3,763,346,715.00</u>
MUNICODE	<u>1221</u>

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:  
COUNTIES - JANUARY 26, 2019  
MUNICIPALITIES - FEBRUARY 10, 2019**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES**

Township \_\_\_\_\_ of South Brunswick County of Middlesex

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Joseph Monzo  
Title: Chief Financial Officer

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Joseph Monzo am the Chief Financial Officer, License #O 0157 0189, of the Township of South Brunswick, County of Middlesex and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: Yes

Signature Joseph Monzo  
Title Chief Financial Officer  
Address 540 Ridge Rd  
08022  
monmouth Junction, NJ 08852  
Phone Number \_\_\_\_\_  
Email jmonzo@sbtmj.net

**IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.**

**THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:**

**Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)**

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Township of South Brunswick as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

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Registered Municipal Accountant

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Firm Name

912 Highway 33 Suite 2  
Freehold , New Jersey 07728

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Address

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Phone Number

scelliand@wiss.com

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Email

Certified by me  
3/4/2019

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER**

*One of the following Certifications must be signed by the Chief Financial Officer if  
your municipality is eligible for local examination.*

**CERTIFICATION OF QUALIFYING MUNICIPALITY**

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality **did not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality **did not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will **not** apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>South Brunswick</u>
Chief Financial Officer:	<u>Joseph Monzo</u>
Signature:	<u>Joseph Monzo</u>
Certificate #:	<u>O 0157 0189</u>
Date:	<u>3/12/2019</u>

**CERTIFICATION OF NON-QUALIFYING MUNICIPALITY**

The undersigned certifies that this municipality does not meet item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>South Brunswick</u>
Chief Financial Officer:	_____
Signature:	_____
Certificate #:	_____
Date:	<u>3/4/2019</u>

22-6002306  
 Fed I.D. #  
South Brunswick  
 Municipality  
Middlesex  
 County

## Report of Federal and State Financial Assistance Expenditures of Awards

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	\$	\$358,768.84	\$

Type of Audit required by OMB Uniform  
Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in  
Accordance with Government Auditing  
Standards (Yellow Book)

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Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Joseph Monzo  
 Signature of Chief Financial Officer

3/12/2019  
 Date

**IMPORTANT!**  
**READ INSTRUCTIONS**

**INSTRUCTION**

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Township of South Brunswick, County of Middlesex during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)



**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of **\$3,835,458,307**

\_\_\_\_\_  
Mark Fitzpatrick  
SIGNATURE OF TAX ASSESSOR  
\_\_\_\_\_  
South Brunswick  
MUNICIPALITY  
\_\_\_\_\_  
Middlesex  
COUNTY

**CURRENT FUND ASSETS**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	5,960,696.81	
Sub Total Cash	5,960,696.81	
Investments:		
Investments	2,688,584.60	
Sub Total Investments	2,688,584.60	
Other Receivables		
Due from State of NJ - Senior Citizens & Veterans Deductions	0.00	
Sub Total Assets not offset by Reserve for Receivables		
Receivables and Other Assets with Full Reserves		
Delinquent Taxes	1,452,381.77	
Tax Title Liens Receivable	841,161.13	
Property Acquired by Taxes	771,640.00	
Revenue Accts Receivable		
Due from Other Trusts	150,315.61	
Interfund Receivable - General Capital Fund	4,478.93	
Interfund Account Receivable	125,032.57	
Sub Total Receivables and Other Assets with Reserves	3,345,010.01	
Deferred Charges		
Overexpended Current Appropriations	28,597.68	
Overexpended Appropriation Reserves	3,359.42	
Expenditure without Appropriation	0.00	
Emergency Appropriation - Five Years	475,000.00	
Emergency Appropriation - Five Years	505,000.00	
Sub Total Deferred Charges	1,011,957.10	
 Total Assets	 13,006,248.52	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE  
COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	373,822.43	
Appropriation Reserves	1,092,348.18	
Accounts Payable	41,871.75	
Tax Overpayments	201,969.70	
Local District School Tax Payable	0.00	
County Taxes Payable	0.00	
Due County for Added and Omitted Taxes	0.00	
Special District Taxes Payable	270.00	
Prepaid Taxes	2,671,627.73	
Due to State of New Jersey - Senior Citizens & Veterans Deductions	80,181.27	
Due to State of NJ Dept of Human Services	17,200.00	
Due from State for Building Surcharge	153,719.35	
Interfunds Payable	0.00	
Reserve for Deposits	34,402.69	
Total Liabilities	4,667,413.10	
Total Liabilities, Reserves and Fund Balance:		
Special Emergency Notes	980,000.00	
Reserve for Receivables	3,414,531.14	
Fund Balance	4,013,825.31	
Total Liabilities, Reserves and Fund Balance	13,075,769.55	

**FEDERAL AND STATE GRANT FUND  
 COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
 AS OF DECEMBER 31, 2018**

	2018	
<b>Assets</b>		
Federal and State Grants Receivable	5,515,395.65	
Deferred Charges	124,776.47	
Due from Current Fund		
Total Assets Federal and State Grant Fund	5,640,172.12	
<b>Liabilities</b>		
Encumbrances Payable	73,229.02	
Appropriated Reserves for Federal and State Grants	5,421,098.28	
Unappropriated Reserves for Federal and State Grants	20,812.35	
Due to Current	125,032.47	
Total Liabilities Federal and State Grant Fund	5,640,172.12	



**CAPITAL FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
<b>Assets</b>		
Cash	11,849,714.64	
BAN Investments	552,375.00	
Due from Landfill Closure Trust	100,000.00	
Due from State of NJ DOT	207,322.41	
<b>Deferred Charges</b>		
Deferred Charges-Unfunded	6,711,884.70	
Deferred Charges-Funded	37,221,000.00	
Total Deferred Charges	43,932,884.70	
Total Assets General Capital Fund	56,642,296.75	
<b>Liabilities</b>		
Encumbrances Payable	3,302,271.80	
Improvement Authorizations - Funded	8,748,983.48	
Improvement Authorizations - Unfunded	2,022,573.08	
General Capital Bonds	37,221,000.00	
Bond Anticipation Notes Payable	4,530,000.00	
Reserve for Debt Service	41,533.53	
Capital Improvement Fund	14,473.58	
Reserve for Mapleton Preserve	290,887.50	
Reserve for Various Purposes	465,280.45	
Due to Current Fund	4,478.93	
Total Liabilities and Reserves	56,641,482.35	
<b>Fund Balance</b>		
Capital Surplus	814.40	
Total General Capital Liabilities	56,642,296.75	

**TRUST ASSESSMENT FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Sub Total Cash		
Investments		
Sub Total Investments		
Assets not offset by Receivables		
Sub Total Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Sub Total Deferred Charges		
Total Assets		
Liabilities and Reserves		
Total Liabilities and Reserves		
Fund Balance		
Total Liabilities, Reserves, and Fund Balance		

**OTHER TRUST FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Trust Animal Control Assets		
Cash	60,317.39	
Total Dog Trust Assets	60,317.39	
Animal Control Trust Reserves		
Encumbrances Payable	286.00	
Due to Current Fund	0.71	
Reserve for Animal Control	60,030.68	
Total Dog Trust Reserves	60,317.39	
CDBG Assets		
Total CDBG Trust Assets		
CDBG Reserves		
Total CDBG Trust Reserves and Liabilities		
LOSAP Trust Assets		
LOSAP Cash	1,060,624.60	
Total LOSAP Trust Assets	1,060,624.60	
LOSAP Trust Reserves		
Reserve for LOSAP	1,060,624.60	
Total LOSAP Trust Reserves	1,060,624.60	
Open Space Trust Assets		
Cash	0.00	
Cash	35,820.70	
Due from Current Fund		
Total Open Space Trust Assets	35,820.70	
Open Space Trust Reserves		
Fund Balance	35,820.70	
Due to Middlesex County		
Total Open Space Trust Reserves	35,820.70	
Other Trust Assets		
Cash	18,821,369.07	
Due from Other Funds	70,947.82	
Due from County Municipal Alliance	29,744.16	
Total Other Trust Assets	18,922,061.05	
Other Trust Reserves		
Encumbrances Payable	439,744.36	
Due to Current Fund	150,314.90	
Due to Capital	100,000.00	
Interfund Payable CDBG Fund		
Reserve for Payroll Fund	546,689.64	
Total Miscellaneous Trust Reserves (31-287)	10,833,455.92	
Total Trust Escrow Reserves (31-286)	6,851,856.23	

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Total Other Trust Reserves and Liabilities

18,922,061.05

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**PUBLIC ASSISTANCE FUND  
COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u>                    </u>
Assets		
Total Public Assistance Assets	<hr/>	<hr/>
Liabilities and Reserves		
Total Public Assistance Reserves and Liabilities	<hr/>	<hr/>

## SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2017 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2018
Accumulated Sick Leave	\$34,257.73	\$475,000.00	\$476,351.99	\$32,905.74
Affordable Housing Contributions	\$20,000.00	\$0.00	\$0.00	\$20,000.00
CDBG	\$135,327.85	\$11,020.26	\$	\$146,348.11
Celebration of Public Events	\$376.02	\$5,775.00	\$4,911.00	\$1,240.02
COAH	\$4,765,092.13	\$2,460,478.73	\$738,910.61	\$6,486,660.25
Construction of Recreation Fac. Weiner Homes	\$1,064.13	\$0.00	\$0.00	\$1,064.13
Detention Basins	\$1,113,074.47	\$9,045.01	\$27,502.66	\$1,094,616.82
Developers Uncompleted Obligatons	\$1,097,054.51	\$119,004.00	\$323,078.64	\$892,979.87
Employee Benefits	\$273.82	\$24,096.80	\$24,096.80	\$273.82
Federal Forfeiture	\$3,805.18	\$55,220.00	\$	\$59,025.18
Flemers Property	\$74,988.29	\$	\$9,245.00	\$65,743.29
Forfeited Funds	\$50,368.08	\$1,682.77	\$7,070.25	\$44,980.60
Health Plan	\$535,427.70	\$120,909.84	\$400,000.00	\$256,337.54
Human Intervention	\$91,578.20	\$76,859.81	\$91,104.63	\$77,333.38
Landfill Closure	\$79,728.88	\$2,771.92	\$1,000.00	\$81,500.80
Legal Fees Escrow COAH	\$14,750.00	\$0.00	\$0.00	\$14,750.00
Mayors Task Force on the Arts	\$15,049.07	\$9,551.00	\$7,228.39	\$17,371.68
Mayors Task Force On Women	\$6,494.07	\$8,650.00	\$7,834.99	\$7,309.08
Off Tract Road Improvements	\$484,474.78	\$5,857.00	\$	\$490,331.78
Parking Adjudication	\$1,006.00	\$651.72	\$925.00	\$732.72
Performance Deposits	\$6,283,915.88	\$3,423,554.13	\$3,749,964.65	\$5,957,505.36
Premiums on Tax Sale	\$1,371.00	\$0.00	\$0.00	\$1,371.00
Public Defender	\$107,523.25	\$5,960.00	\$400.00	\$113,083.25
Quasi Duty	\$62,055.09	\$830,895.00	\$849,315.75	\$43,634.34
Reserve for Substance Abuse	\$25,606.74	\$60,241.00	\$57,391.46	\$28,456.28
Senior Citizens Contributions	\$18,172.72	\$2,395.53	\$319.96	\$20,248.29
Storm Recovery	\$66,238.36	\$138,000.00	\$171,721.61	\$32,516.75
Tax Collectors Trust	\$1,291,145.52	\$0.00	\$0.00	\$1,291,145.52
Traffic Environmental Studies	\$151,438.34	\$	\$19,000.00	\$132,438.34
Unemployment Benefits	\$75,054.54	\$8,282.60	\$8,381.78	\$74,955.36
Uniform Fire Safety	\$56,551.25	\$136,104.07	\$35,064.96	\$157,590.36

<u>Purpose</u>	<u>Amount Dec. 31, 2017 Per Audit Report</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance as of Dec. 31, 2018</u>
Workers Compensation	\$43,107.23	\$877.21	\$3,121.95	\$40,862.49
<b>Totals</b>	<b>\$16,706,370.83</b>	<b>\$7,992,883.40</b>	<b>\$7,013,942.08</b>	<b>\$17,685,312.15</b>

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO  
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets "Unfinanced"						
Totals	0.00					0.00



## CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General	610,000.00	11,239,714.64		11,849,714.64
Current	1,082,799.75	4,899,855.16	21,958.10	5,960,696.81
Federal and State Grant Fund				
Municipal Open Space Trust Fund		35,820.70		35,820.70
Public Assistance #1**				
Public Assistance #2**				
Trust - Assessment				
Trust - Dog License		60,317.39		60,317.39
Trust - Other		18,821,369.07		18,821,369.07
Water & Sewer Utility Assessment Trust		124,606.54		124,606.54
Water & Sewer Utility Capital		8,478,579.64		8,478,579.64
Water & Sewer Utility Operating	95,323.53	4,179,356.37		4,274,679.90
<b>Total</b>	<b>1,788,123.28</b>	<b>47,839,619.51</b>	<b>21,958.10</b>	<b>49,605,784.69</b>

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

### REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Joseph Monzo Title: Chief Financial Officer

## CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)

### LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
WS Capital First Bank	1,016,001.29
WS Capital NJ ARM	1,955,244.91
Affordable Housing- 1st Constitution Bank	6,660,872.77
Animal Control- 1st Constitution Bank	60,317.39
Current Fund 1st Constitution	4,875,591.91
Current Fund Disbursement	21,909.33
Current Fund TD Bank	2,353.92
Detention Basin 1st Constitution Bank	1,094,616.82
Employee Benefits 1st Constitution Bank	273.82
Escrow 1st Constitution Bank	4,384,324.28
Federal Forfeiture 1st Constitution Bank	59,025.18
General Capital 1st Constitution Bank	8,088,214.36
General Capital Bonds Account NJ ARM	3,151,500.28
Health Plan 1st Constitution Bank	256,337.54
Landfill Closure 1st Constitution Bank	181,500.80
Law Enforcement 1st Constitution Bank	47,721.65
Open Space 1st Constitution Bank	35,820.70
Payroll 1st Constitution Bank	621,409.33
Public Defender 1st Constitution Bank	113,083.25
Tax Collector Trust TD Bank	1,291,145.52
Trust Other 1st Constitution Bank	
Trust Other TD Bank	3,877,299.08
Unemployment 1st Constitution Bank	240.77
Uniform Fire Safety 1st Constitution Bank	192,655.81
Utility Assessment 1st Constitution Bank	124,606.50
Workers Compensation 1st Constitution Bank	40,862.49
WS Capital 1st Constitution Bank	5,507,333.44
WS Current TD Bank	411.57
WS Operating 1st Constitution Bank	4,178,944.80
<b>Total</b>	<b>47,839,619.51</b>

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

**MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
NJ Local Freight		4,000,000.00				4,000,000.00	
DDEF		5,836.17	5,836.17			0.00	
Drive Sober or Get Pulled Over		5,087.50	5,087.50			0.00	
Distracted Driver		6,325.00	6,325.00			0.00	
EMAA		9,400.00	9,400.00			0.00	
Click it Or Ticket		4,125.00	4,125.00			0.00	
Body Armor	0.00	834.90	834.90			0.00	
Clean Communities	893.73	80,266.87	81,160.60			0.00	
Freedom Trail Bikeway	293,395.60			195,572.45		97,823.15	
Hazardous Mitigation	43,500.00					43,500.00	
Local Government Energy Audit	17,752.50					17,752.50	
NJ DOT Beekman Rd	310,000.00					310,000.00	
NJ DOT Ridge Rd	427,971.61	650,000.00		321,721.61		756,250.00	
NJ DOT Safe Corridors	237.37			237.37		0.00	
NJ Forestry Service	10,000.00		10,000.00			0.00	
Princeton Nurseries	290,000.00					290,000.00	
Public Health Priority Funding	70.00					70.00	
<b>Total</b>	<b>1,393,820.81</b>	<b>4,761,875.44</b>	<b>122,769.17</b>	<b>517,531.43</b>	<b>0.00</b>	<b>5,515,395.65</b>	

**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
Alcohol Education	531.72						531.72	
Beekman Rd Improvements	310,000.00						310,000.00	
Body Armor Replacement Fund	17,662.36	417.45	834.90	10,853.70			8,061.01	
Clean Communities	0.00	84,829.93	80,266.87	107,846.01			57,250.79	
Click or it Ticket	400.00		4,125.00	4,125.00			400.00	
Cops In Shops	0.00			3,520.00			-3,520.00	
County Recycling		26,307.00					26,307.00	
Cultural Heritage		960.00					960.00	
Distracted Driver			6,325.00	6,325.00			0.00	
DOJ Vest Replacement	7,196.50			4,174.50			3,022.00	
Drive Sober or Get Pulled Over	125.00	4,675.00	5,087.50	5,527.50			4,360.00	
Drunk Driving Enforcement	5,004.64	6,560.38	5,836.17	11,007.26			6,393.93	
Ebola Monitoring	2,100.00						2,100.00	
EMAA	17,000.00		9,400.00				26,400.00	
Freedom Trail Bikeway	195,572.45				195,572.45		0.00	
H1N1	480.00						480.00	
Healthy Community	262.00						262.00	
Hepatitis B	11,830.00						11,830.00	
Mapleton Preserve	49,955.28						49,955.28	
NJ DOT Local Freight Impact			4,000,000.00				4,000,000.00	
NJ Forestry Service	2,055.00						2,055.00	
NJ TTF Ridge Rd			650,000.00				650,000.00	
NJ TTF Ridge Rd	196,945.14				196,945.14		0.00	
Pedestrian Safety				990.00			-990.00	
PPRI	3,000.00						3,000.00	
Princeton Nurseries	155,903.88	0.00	0.00	0.00	0.00	0.00	155,903.88	

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
Recreational Opportunities	47,851.23			1,174.00			46,677.23	
Recycling Tonnage Grant	68,167.51	191,149.92		199,110.87			60,206.56	
Safe Corridors	0.00			4,115.00			-4,115.00	
Tobacco Age of Sale Enforcement	3,365.91						3,365.91	
Youth Development	200.97						200.97	
<b>Total</b>	<b>1,095,609.59</b>	<b>314,899.68</b>	<b>4,761,875.44</b>	<b>358,768.84</b>	<b>392,517.59</b>	<b>0.00</b>	<b>5,421,098.28</b>	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Body Armor Replacement Fund	417.45	417.45					0.00	
Clean Communities	84,829.93	84,829.93					0.00	
Cops In Shops				3,960.00			3,960.00	
County Recycling	26,307.00	26,307.00					0.00	
Cultural and Heritage	960.00	960.00					0.00	
DDEF	6,560.38	6,560.38					0.00	
Drive Sober or Get Pulled Over	4,675.00	4,675.00					0.00	
Federal DOJ Vest Program				1,252.35			1,252.35	
ROID				10,000.00			10,000.00	
Safe Corridors				5,600.00			5,600.00	
State Recycling	191,149.92	191,149.92					0.00	
<b>Total</b>	<b>314,899.68</b>	<b>314,899.68</b>	<b>0.00</b>	<b>20,812.35</b>	<b>0.00</b>	<b>0.00</b>	<b>20,812.35</b>	

## LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxx	1.50
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	113,829,245.50
Paid	113,829,247.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	113,829,247.00	113,829,247.00

Amount Deferred at during year \_\_\_\_\_

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

## MUNICIPAL OPEN SPACE TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	0.00
2018 Levy	xxxxxxxxxx	1,505,455.00
Added and Omitted Levy	xxxxxxxxxx	
Interest Earned	xxxxxxxxxx	
Expenditures	1,505,455.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	0.00	xxxxxxxxxx
	1,505,455.00	1,505,455.00

## REGIONAL SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	XXXXXXXXXX	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	XXXXXXXXXX	0.00
Prepaid Beginning Balance	XXXXXXXXXX	
Levy School Year July 1, 2018- June 30, 2019	XXXXXXXXXX	
Levy Calendar Year 2018	XXXXXXXXXX	
Paid		XXXXXXXXXX
<b>Balance December 31, 2018</b>	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	0.00	XXXXXXXXXX
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	XXXXXXXXXX
Prepaid Ending Balance		XXXXXXXXXX
	0.00	0.00

Amount Deferred at during Year \_\_\_\_\_  
 # Must include unpaid requisitions

## REGIONAL HIGH SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	XXXXXXXXXX	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018 )	XXXXXXXXXX	0.00
Prepaid Beginning Balance	XXXXXXXXXX	
Levy School Year July 1, 2018- June 30, 2019	XXXXXXXXXX	
Levy Calendar Year 2018	XXXXXXXXXX	
Paid		XXXXXXXXXX
<b>Balance December 31, 2018</b>	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	0.00	XXXXXXXXXX
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	XXXXXXXXXX
Prepaid Ending Balance		XXXXXXXXXX
	0.00	0.00

Amount Deferred at during year \_\_\_\_\_  
 # Must include unpaid requisitions



## COUNTY TAXES PAYABLE

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxx	0.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	0.00
2018 Levy	xxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxx	32,292,393.00
County Library	xxxxxxxxxx	
County Health	xxxxxxxxxx	
County Open Space Preservation	xxxxxxxxxx	2,639,238.23
Due County for Added and Omitted Taxes	xxxxxxxxxx	670,747.55
Paid	35,602,378.78	xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
County Taxes	0.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	0.00	xxxxxxxxxx
	35,602,378.78	35,602,378.78

Paid for Regular County Levies	34,931,631.23	
Paid for Added and Omitted Taxes	670,747.55	

## SPECIAL DISTRICT TAXES

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	270.00
2018 Levy (List Each Type of District Tax Separately – see Footnote)	xxxxxxxxxx	xxxxxxxxxx
Fire District	xxxxxxxxxx	2,323,890.00
Total 2018 Levy	xxxxxxxxxx	2,323,890.00
Paid	2,323,890.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	270.00	xxxxxxxxxx
	2,324,160.00	2,324,160.00

Footnote: Please state the number of districts in each instance.

## STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	4,150,000.00	4,150,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	16,207,208.84	16,789,286.70	582,077.86
Added by N.J.S.A. 40A:4-87	4,761,875.44	4,761,875.44	0.00
Total Miscellaneous Revenue Anticipated	20,969,084.28	21,551,162.14	582,077.86
Receipts from Delinquent Taxes	965,000.00	880,830.16	-84,169.84
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	31,905,610.85	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax	2,879,146.00	xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	34,784,756.85	37,493,961.14	2,709,204.29
	60,868,841.13	64,075,953.44	3,207,112.31

## ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	189,522,522.54
<b>Amount to be Raised by Taxation:</b>	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax	113,829,245.50	xxxxxxxxxx
Regional School Tax		xxxxxxxxxx
Regional High School Tax		xxxxxxxxxx
County Taxes	34,931,631.23	xxxxxxxxxx
Due County for Added and Omitted Taxes	670,747.55	xxxxxxxxxx
Special District Taxes	2,323,890.00	xxxxxxxxxx
Municipal Open Space Tax	1,505,455.00	xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	1,232,407.88
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	37,493,961.14	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	190,754,930.42	190,754,930.42

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2018**  
**MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87**

Source	Budget	Realized	Excess or (Deficit)
Drive Sober or Get Pulled Over	5,087.50	5,087.50	0.00
NJ TTF	650,000.00	650,000.00	0.00
Clean Communities	80,266.87	80,266.87	0.00
DDEF	5,836.17	5,836.17	0.00
NJ DOT Freight Impact	4,000,000.00	4,000,000.00	0.00
Body Armor	834.90	834.90	0.00
Click it or Ticket	4,125.00	4,125.00	0.00
Distracted Driver	6,325.00	6,325.00	0.00
EMAA	9,400.00	9,400.00	0.00
Safe Corridors			
<b>TOTAL</b>	<b>4,761,875.44</b>	<b>4,761,875.44</b>	<b>0.00</b>

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: \_\_\_\_\_ Joseph P Monzo \_\_\_\_\_

**STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018**

2018 Budget as Adopted	56,106,965.69
2018 Budget - Added by N.J.S.A. 40A:4-87	4,761,875.44
Appropriated for 2018 (Budget Statement Item 9)	60,868,841.13
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)	475,000.00
Total General Appropriations (Budget Statement Item 9)	61,343,841.13
Add: Overexpenditures (see footnote)	25,597.68
Total Appropriations and Overexpenditures	61,369,438.81
Deduct Expenditures:	
Paid or Charged [Budget Statement Item (L)]	59,001,040.10
Paid or Charged - Reserve for Uncollected Taxes	1,232,407.88
Reserved	1,092,348.18
Total Expenditures	61,325,796.16
Unexpended Balances Cancelled (see footnote)	43,642.65

**FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

**RE: UNEXPENDED BALANCES CANCELED:**

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR  
LOCAL DISTRICT SCHOOL PURPOSES  
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2018 OPERATION**  
CURRENT FUND

	Debit	Credit
Cancelation of Reserves for Federal and State Grants (Credit)		
Cancellation of Federal and State Grants Receivable (Debit)		
Deferred School Tax Revenue: Balance December 31, CY		0.00
Deferred School Tax Revenue: Balance January 1, CY	0.00	
Deficit in Anticipated Revenues: Delinquent Tax Collections	84,169.84	
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Deficit in Anticipated Revenues: Required Collection of Current Taxes	0.00	
Excess of Anticipated Revenues: Delinquent Tax Collections		
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		582,077.86
Excess of Anticipated Revenues: Required Collection of Current Taxes		2,709,204.29
Interfund Advances Originating in CY (Debit)	279,827.11	
Miscellaneous Revenue Not Anticipated		168,085.24
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Prior Years Interfunds Returned in CY (Credit)		210,112.79
Realize RAR ( 12/31/16)		
Realize RAR ( 12/31/18)		57,518.29
Refund of Prior Year Revenue (Debit)	46,950.99	
Sale of Municipal Assets (Credit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		43,642.65
Unexpended Balances of PY Appropriation Reserves (Credit)		275,844.89
Surplus Balance	3,635,538.07	xxxxxxxxxx
Deficit Balance	xxxxxxxxxx	
	4,046,486.01	4,046,486.01

**SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED**

<b>Source</b>	<b>Amount Realized</b>
Sale of Municipal Assets	56,059.01
FEMA Reimb	1,805.94
MRNA Depts	52,620.84
MRNA Miscellaneous	25,642.02
MRNA PILOT	3,908.06
MRNA SC Vet Admin Fee	2,845.37
MRNA- Wellness Rent	25,204.00
<b>Total Amount of Miscellaneous Revenues Not Anticipated</b>	<b>\$168,085.24</b>

**SURPLUS – CURRENT FUND  
YEAR 2018**

	Debit	Credit
Amount Appropriated in the CY Budget - Cash	4,150,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Balance January 1, CY (Credit)		4,528,287.24
Excess Resulting from CY Operations		3,635,538.07
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Balance December 31, 2018	4,013,825.31	xxxxxxxxxx
	8,163,825.31	8,163,825.31

**ANALYSIS OF BALANCE DECEMBER 31, 2018  
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash	5,960,696.81
Investments	2,688,584.60
Sub-Total	8,649,281.41
Deduct Cash Liabilities Marked with “C” on Trial Balance	4,667,413.10
Cash Surplus	3,981,868.31
Deficit in Cash Surplus	
Other Assets Pledged to Surplus	
Due from State of N.J. Senior Citizens and Veterans Deduction	0.00
Deferred Charges #	1,011,957.10
Cash Deficit	0.00
Total Other Assets	1,011,957.10
	4,993,825.41

**(FOR MUNICIPALITIES ONLY)**  
**CURRENT TAXES – 2018 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) # or (Abstract of Ratables)	\$187,403,967.53
2.	Amount of Levy Special District Taxes	\$
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	\$
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	\$3,745,843.29
5a.	Subtotal 2018 Levy	\$191,149,810.82
5b.	Reductions due to tax appeals **	\$
5c.	Total 2018 Tax Levy	\$191,149,810.82
6.	Transferred to Tax Title Liens	\$115,019.52
7.	Transferred to Foreclosed Property	\$
8.	Remitted, Abated or Canceled	\$59,886.99
9.	Discount Allowed	\$
10.	Collected in Cash: In 2017	\$15,164,346.79
	In 2018*	\$173,183,466.49
	Homestead Benefit Revenue	\$1,034,690.76
	State's Share of 2018 Senior Citizens and Veterans Deductions Allowed	\$140,018.50
	Total to Line 14	\$189,522,522.54
11.	Total Credits	\$189,697,429.05
12.	Amount Outstanding December 31, 2018	\$1,452,381.77
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	99.1487

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?**

**No**

14.	Calculation of Current Taxes Realized in Cash:	
	Total of Line 10	\$189,522,522.54
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	\$
	To Current Taxes Realized in Cash	\$189,522,522.54

Note A: In showing the above percentage the following should be noted:

Where Item 5 shows \$191,149,810.82, and Item 10 shows \$189,522,522.54, the percentage represented by the cash collections would be \$189,522,522.54 / \$191,149,810.82 or 99.1487%. The correct percentage to be shown as Item 13 is 99.1487%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

\* Include overpayments applied as part of 2018 collections.

\*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)



**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**  
**To Calculate Underlying Tax Collection Rate for 2018**

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1) Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash..... \_\_\_\_\_  
 LESS: Proceeds from Accelerated Tax Sale..... \_\_\_\_\_  
     **NET Cash Collected**..... \_\_\_\_\_  
 Line 5c Total 2018 Tax Levy..... \_\_\_\_\_  
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds  
 (Net Cash Collected divided by Item 5c) is..... \_\_\_\_\_



**(2) Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash..... \_\_\_\_\_  
 LESS: Proceeds from Tax Levy Sale (excluding premium)..... \_\_\_\_\_  
     **NET Cash Collected**..... \_\_\_\_\_  
 Line 5c Total 2018 Tax Levy..... \_\_\_\_\_  
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds  
 (Net Cash Collected divided by Item 5c) is..... \_\_\_\_\_

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due From State of New Jersey (Debit)	0.00	
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		78,181.27
9	Received in Cash from State (Credit)		
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
4	Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	3,250.00	
7	Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		8,981.50
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		142,018.50
2	Sr. Citizens Deductions Per Tax Billings (Debit)	145,750.00	
3	Veterans Deductions Per Tax Billings (Debit)		
	Balance December 31, 2018	80,181.27	
		229,181.27	229,181.27

Calculation of Amount to be included on Sheet 22, Item  
10- 2018 Senior Citizens and Veterans Deductions  
Allowed

Line 2	145,750.00
Line 3	_____
Line 4	3,250.00
Sub-Total	<u>149,000.00</u>
Less: Line 7	8,981.50
To Item 10	<u><u>140,018.50</u></u>

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING  
(N.J.S.A. 54:3-27)**

		Debit	Credit
<b>Balance January 1, 2018</b>		XXXXXXXXXX	0.00
Taxes Pending Appeals	0.00	XXXXXXXXXX	XXXXXXXXXX
Interest Earned on Taxes Pending Appeals	0.00	XXXXXXXXXX	XXXXXXXXXX
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		XXXXXXXXXX	
Interest Earned on Taxes Pending State Appeals		XXXXXXXXXX	
Budget Appropriation		XXXXXXXXXX	
Cash Paid to Appellants (Including 5% Interest from Date of Payment)			XXXXXXXXXX
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			XXXXXXXXXX
<b>Balance December 31, 2018</b>			XXXXXXXXXX
Taxes Pending Appeals*		XXXXXXXXXX	XXXXXXXXXX
Interest Earned on Taxes Pending Appeals		XXXXXXXXXX	XXXXXXXXXX

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Kathie Gilliland	
Signature of Tax Collector	
1437	3/12/2019
License #	Date

## SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1.	<b>Balance January 1, 2018</b>	1,621,807.49	xxxxxxxxxx
	A. Taxes	872,779.55	xxxxxxxxxx
	B. Tax Title Liens	749,027.94	xxxxxxxxxx
2.	Cancelled		
	A. Taxes	xxxxxxxxxx	17,018.92
	B. Tax Title Liens	xxxxxxxxxx	
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes	xxxxxxxxxx	
	B. Tax Title Liens	xxxxxxxxxx	
4.	Added Taxes		xxxxxxxxxx
5.	Added Tax Title Liens	2,183.20	xxxxxxxxxx
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens	xxxxxxxxxx	21,010.46
	B. Tax Title Liens - Transfers from Taxes	21,010.46	xxxxxxxxxx
7.	Balance Before Cash Payments	xxxxxxxxxx	1,606,971.77
8.	Totals	1,645,001.15	1,645,001.15
9.	Collected:	xxxxxxxxxx	880,830.16
	A. Taxes	834,750.17	xxxxxxxxxx
	B. Tax Title Liens	46,079.99	xxxxxxxxxx
10.	Interest and Costs - 2018 Tax Sale		xxxxxxxxxx
11.	2018 Taxes Transferred to Liens	115,019.52	xxxxxxxxxx
12.	2018 Taxes	1,452,381.77	xxxxxxxxxx
13.	<b>Balance December 31, 2018</b>	xxxxxxxxxx	2,293,542.90
	A. Taxes	1,452,381.77	xxxxxxxxxx
	B. Tax Title Liens	841,161.13	xxxxxxxxxx
14.	Totals	3,174,373.06	3,174,373.06

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is 54.8130

16. Item No. 14 multiplied by percentage shown above is 1,257,159.67 and represents the

maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY  
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)		
Balance January 1, CY (Debit)	771,640.00	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	xxxxxxxxxx	771,640.00
	771,640.00	771,640.00

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

Analysis of Sale of Property:	\$0.00
*Total Cash Collected in 2018	
Realized in 2018 Budget	
To Results of Operation	0.00

**DEFERRED CHARGES  
- MANDATORY CHARGES ONLY -  
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to  
N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Overexpenditure of Reserves	\$	\$	\$3,359.42	\$3,359.42
Overexpenditure of Grants	\$65,289.38	\$65,289.38	\$	\$0.00
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Deficit from Operations	\$0.00	\$	\$0.00	\$0.00
OE of Appropriations	\$3,214.88	\$3,214.88	\$28,597.68	\$28,597.68
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
<b>Subtotal Current Fund</b>	<b>\$3,214.88</b>	<b>\$3,214.88</b>	<b>\$31,957.10</b>	<b>\$31,957.10</b>
<b>Subtotal Trust Fund</b>	<b>\$0.00</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Subtotal Capital Fund</b>	<b>\$0.00</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Total Deferred Charges</b>	<b>\$3,214.88</b>	<b>\$3,214.88</b>	<b>\$31,957.10</b>	<b>\$31,957.10</b>

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH  
HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR  
N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT  
SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

**N.J.S.A. 40A:4-53 SPECIAL EMERGENCY** - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
11/28/2018	Accumulated Absences	475,000.00					475,000.00
8/23/2011	Accumulated Absences	2,575,000.00		875,000.00	370,000.00		505,000.00
<b>Totals</b>		<b>3,050,000.00</b>	<b>0.00</b>	<b>875,000.00</b>	<b>370,000.00</b>	<b>0.00</b>	<b>980,000.00</b>

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

Joseph P Monzo  
 Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD**  
**N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES**

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	<b>Totals</b>						

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page.

\_\_\_\_\_  
 Joseph P Monzo  
 Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.



**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR BONDS  
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Cancelled (Debit)			
Issued (Credit)			
Outstanding January 1, CY (Credit)		43,559,000.00	
Paid (Debit)	6,338,000.00		
Outstanding Dec. 31, 2018	37,221,000.00	xxxxxxxxxx	
	43,559,000.00	43,559,000.00	
2019 Bond Maturities – General Capital Bonds			\$6,510,000.00
2019 Interest on Bonds		1,206,226.26	

**ASSESSMENT SERIAL BONDS**

Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR LOANS  
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

**GREEN ACRES TRUST LOAN**

Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

**LIST OF LOANS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			



**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR BONDS  
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds		\$	
2019 Interest on Bonds		\$	

**TYPE I SCHOOL SERIAL BOND**

Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total “Interest on Bonds – Type 1 School Debt Service”			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
<b>Total</b>				

**2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

	Outstanding Dec. 31, 2018 \$	2019 Interest Requirement \$
--	------------------------------------	------------------------------------

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
Various Capital Improvements	4,530,000.00	10/2/2018	4,530,000.00	10/2/2019	3.00		135,900.00	10/2/2019
	<b>4,530,000.00</b>	<b>XXXXXXXXXX</b>	<b>4,530,000.00</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>0.00</b>	<b>135,900.00</b>	<b>XXXXXXXXXX</b>

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

**SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
2018 Series Capital Equipment Lease (1st Cons)	251,825.16	98,483.52	6,187.44
2016 Series Capital Equipment Lease ( TD Bank)	109,046.65	109,046.65	2,938.80
<b>Subtotal</b>	<b>360,871.81</b>	<b>207,530.17</b>	<b>9,126.24</b>
Leases approved by LFB prior to July 1, 2007			
<b>Subtotal</b>			
<b>Total</b>	<b>360,871.81</b>	<b>207,530.17</b>	<b>9,126.24</b>



**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance – January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
2018-22 Various Capital Improvements			2,275,000.00		1,249,935.65			1,025,064.35
2018-23 Purchase of Ambulance			300,000.00		300,000.00			
2000-16 Rt 522 Improvements				65,000.00			65,000.00	
01-84 East New Rd Landfill	6,010.97	0.00			5,990.00		20.97	
08-02 Library Construction	9,741.96	0.00					9,741.96	
09-13 Turf Fields	13,850.00	200.00			5,000.00		8,850.00	200.00
10-12 Impr to Senior Center/ Reichler Park	0.00	574,167.76			423,632.50			150,535.26
11-05 Purchase 911 Equipment	522.99	0.00					522.99	
14-12 Various Rd Improvements	7,865,124.63	71,385.00			190,346.70		7,674,777.93	71,385.00
17-16 Various Capital Improvements	166,834.34	0.00			135,810.12		31,024.22	
17-27 Various Capital Improvements		1,066,813.57			960,411.07			106,402.50
18-04 Improvement to Various Parks	580,847.28	0.00					580,847.28	
21-13 Various Capital Improvements	107,819.46	0.00			69,855.66		37,963.80	
22-12 Various Capital Improvements	3.98	0.00					3.98	
24-02 Park Development	15,771.16	0.00					15,771.16	
24-14 Various Capital Improvements		40,882.17		3,138.61				44,020.78
24-15 Various Capital Improvements		807,896.13			567,196.83			240,699.30
26-15 Open Space Improvements	44,829.22	49,030.00			2,528.15		42,301.07	49,030.00
31-15 Open Space Acquisitions	15,000.00	285,000.00					15,000.00	285,000.00
33-12 Farmland Preservation	0.00	50,235.59						50,235.59
40-03 Kendall Park Rd Impr Section 5	2,511.29	0.00					2,511.29	
42-01 Open Space	3,652.81	0.00					3,652.81	
45-03 Various Park Development	35,000.00	0.00					35,000.00	
47-08 Various Capital Improvements	65,684.34	620.00			66,304.34			

63-98 Construction Rt 1	16,272.35	0.00					16,272.35	
80-05 Route 522 Section 1A	295,404.61	0.00			86,049.90		209,354.71	
86-04 Design Construction of 911 Memorial	366.96	0.30					366.96	0.30
<b>Total</b>	<b>9,245,248.35</b>	<b>2,946,230.52</b>	<b>2,575,000.00</b>	<b>68,138.61</b>	<b>4,063,060.92</b>	<b>0.00</b>	<b>8,748,983.48</b>	<b>2,022,573.08</b>

**GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)	113,750.00	
Balance January 1, CY (Credit)		28,223.58
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		100,000.00
Balance December 31, 2018	14,473.58	xxxxxxxxxx
	128,223.58	128,223.58

\* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		xxxxxxxxxxx

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)  
GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
Ord 2018-22 Various Capital	2,275,000.00	2,161,250.00	113,750.00	113,750.00
<b>Total</b>	<b>2,275,000.00</b>	<b>2,161,250.00</b>	<b>113,750.00</b>	<b>113,750.00</b>

NOTE - Where amount in column "Down Payment Provided by Ordinance" is **LESS** than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND  
STATEMENT OF CAPITAL SURPLUS  
YEAR – 2018**

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		814.40
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	814.40	XXXXXXXXXX
	814.40	814.40

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

- |   |  |
|---|--|
| 1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2018 |  |
| 2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A)   |  |
| 3. Amount of Bonds Issued Under Item 1 Maturing in 2019   |  |
| 4. Amount of Interest on Bonds with a Covenant - 2019 Requirement   |  |
| 5. Total of 3 and 4 - Gross Appropriation   |  |
| 6. Less Amount of Special Trust Fund to be Used   |  |
| 7. Net Appropriation Required   |  |

**NOTE A** - This amount to be supported by confirmation from bank or banks  
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

**MUNICIPALITIES ONLY**  
**IMPORTANT!**

*This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete*  
**(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)**

A.

1. Total Tax Levy for the Year 2018 was	191,149,810.82
2. Amount of Item 1 Collected in 2018 (*)	189,522,522.54
3. Seventy (70) percent of Item 1	133,804,867.57

(\*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2018?  
Answer YES or NO: Yes
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018?  
Answer YES or NO: Yes  
If answer is "NO" give details

**NOTE: If answer to Item B1 is YES, then Item B2 must be answered**

C.

Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?  
Answer YES or NO: No

D.

1. Cash Deficit 2017	0.00
2a. 2017 Tax Levy	
2b. 4% of 2017 Tax Levy for all purposes:	
3. Cash Deficit 2018	
4. 4% of 2018 Tax Levy for all purposes:	0.00

E.

<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes	\$0.00	\$	\$
2. County Taxes	\$0.00	\$0.00	\$0.00
3. Amounts due Special Districts	\$0.00	\$270.00	\$270.00
4. Amounts due School Districts for Local School Tax	\$1.50	\$0.00	\$1.50



UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.



**Balance Sheet - Water & Sewer Utility Operating Fund Assets**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	4,274,679.90	
Sub Total Cash	4,274,679.90	
Investments:		
Investments	194.25	
Sub Total Investments	194.25	
Accounts Receivable:		
Consumer Accounts Receivable	1,322,279.68	
Liens Receivable	0.00	
Sub Total Accounts Receivable	1,322,279.68	
Interfunds Receivable:		
Due from Utility Capital	4,360.43	
Sub Total Interfunds Receivable	4,360.43	
Deferred Charges		
Deferred Charges	112,944.12	
Sub Total Deferred Charges	112,944.12	

Total Assets

5,714,458.38

---

**Balance Sheet - Water & Sewer Utility Operating Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Reserve for Encumbrances	311,383.36	
Appropriation Reserves	1,475,339.06	
Accounts Payable	6,812.15	
Accrued Interest on Bonds, Loans and Notes	363,148.42	
Prepaid Rents	96,165.07	
Total Liabilities	2,252,848.06	
 Fund Balance:		
Reserve for Consumer Accounts and Lien Receivable	1,322,279.68	
Fund Balance	2,139,330.64	
Total Utility Fund	5,714,458.38	

**Balance Sheet - Water & Sewer Utility Capital Fund Assets**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	8,478,579.64	
Sub Total Cash	8,478,579.64	
Accounts Receivable:		
Fixed Capital Completed	96,505,167.57	
Fixed Capital Authorized Not Completed	44,656,537.10	
Prospective Assessments Funded	103,000.00	
Sub Total Accounts Receivable	141,264,704.67	
Total Assets	149,743,284.31	

**Balance Sheet - Water & Sewer Utility Capital Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Improvement Authorizations - Funded	635,732.71	
Improvement Authorizations - Unfunded	16,656,580.02	
Serial Bonds Payable	33,942,000.00	
Bond Anticipation Notes Payable	10,783,000.00	
Encumbrances Payable	1,674,151.38	
Reserve for Debt Service	186,976.10	
Various Reserves	3,450.00	
Capital Improvement Fund	81,109.68	
Due to Utility Operating	4,360.43	
Reserve for Amortization	85,548,233.67	
Reserve for Deferred Amortization	124,000.00	
Reserve for Prospective Assessments Funded	103,000.00	
Total Liabilities	149,742,593.99	
 Fund Balance:		
Capital Surplus	690.32	
Total Liabilities, Reserves and Surplus	149,743,284.31	

**Balance Sheet - Water & Sewer Utility Assessment Fund**  
**AS OF DECEMBER 31, 2018**

	2018	
Assets:		
Cash	124,606.54	
Assessment Receivable	92,453.32	
Total Assets	217,059.86	
Liabilities and Reserves:		
Reserve for Assessments and Liens	92,453.32	
Total Liabilities and Reserves	92,453.32	
Liabilities, Reserves, and Fund Balance:		
Fund Balance	124,606.54	
Total Liabilities, Reserves, and Fund Balance	217,059.86	

**Analysis of Water & Sewer Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Fund Balance	124,606.54					124,606.54
Less Assets "Unfinanced"						
Total	124,606.54					124,606.54

**Schedule of Water & Sewer Utility Budget - 2018**  
**Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	3,165,000.00	3,165,000.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	25,077,704.00	25,442,540.64	364,836.64
Miscellaneous Revenue Anticipated	1,455,000.00	2,282,835.00	827,835.00
Miscellaneous			
Reserve for Debt Service	408,100.00	408,100.00	0.00
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	408,100.00	408,100.00	0.00
Subtotal	30,105,804.00	31,298,475.64	1,192,671.64
Deficit (General Budget)			
	30,105,804.00	31,298,475.64	1,192,671.64



### Statement of Budget Appropriations

Appropriations	
Budget	30,105,804.00
Total Appropriations	30,105,804.00
Add: Overexpenditures	
Budget	112,944.12
Total Overexpenditures	112,944.12
Total Appropriations & Overexpenditures	30,218,748.12
Deduct Expenditures	
Appropriation Reserves	1,475,339.06
Budget	28,738,450.06
Surplus	
Total Surplus	
Total Expenditure & Surplus	30,213,789.12
Unexpended Balance Cancelled	4,959.00

**Statement of 2018 Operation  
Water & Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water & Sewer Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”

Section 2 should be filled out in every case.

**Section 1:**

Revenue Realized	31,298,475.64	
Miscellaneous Revenue Not Anticipated	218,322.77	
2017 Appropriation Reserves Canceled	282,465.41	
<b>Total Revenue Realized</b>		<b>31,799,263.82</b>
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
<b>Total Expenditures</b>	<b>30,213,789.12</b>	
Less: Deferred Charges Included in Above "Total Expenditures"		
<b>Total Expenditures - As Adjusted</b>		<b>30,213,789.12</b>
<b>Excess</b>		<b>1,585,474.70</b>
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	1,585,474.70	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

**Section 2:**

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water & Sewer Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	282,465.41	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input checked="" type="checkbox"/>		
*Excess (Revenue Realized)		282,465.41

### Results of 2018 Operations – Water & Sewer Utility

	Debit	Credit
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		1,192,671.64
Miscellaneous Revenue Not Anticipated		218,322.77
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		4,959.00
Unexpended Balances of PY Appropriation Reserves *		282,465.41
Operating Excess	1,698,418.82	
Operating Deficit		
Total Results of Current Year Operations	1,698,418.82	1,698,418.82

### Operating Surplus– Water & Sewer Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	3,165,000.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		3,605,911.82
Excess in Results of CY Operations		1,698,418.82
Balance December 31, 2018	2,139,330.64	
Total Operating Surplus	5,304,330.64	5,304,330.64

**Analysis of Balance December 31, 2018  
(From Utility – Trial Balance)**

Cash		4,274,679.90
Investments		194.25
Interfund Accounts Receivable		
Subtotal		4,274,874.15
Deduct Cash Liabilities Marked with "C" on Trial Balance		2,252,848.06
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		2,022,026.09
Other Assets Pledged to Operating Surplus*		
Deferred Charges #	112,944.12	
Operating Deficit #		
Total Other Assets		112,944.12
		2,134,970.21

**Schedule of Water & Sewer Utility Accounts Receivable**

Balance December 31, 2017		1,250,196.22
Increased by:		
Rents Levied		25,514,624.10
Decreased by:		
Collections	25,442,540.64	
Overpayments applied		
Transfer to Utility Lien		
Other		
		25,442,540.64
Balance December 31, 2018		1,322,279.68

**Schedule of Water & Sewer Utility Liens**

Balance December 31, 2017		0.00
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other		
Balance December 31, 2018	0.00	

**Deferred Charges  
- Mandatory Charges Only -  
Water & Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Utility Operating Fund	0.00		0.00	0.00
Utility Operating Fund	120,763.68	120,763.68	112,944.12	112,944.12
Total Operating	120,763.68	120,763.68	112,944.12	112,944.12
Total Capital	0.00			

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding  
and 2019 Debt Service for Bonds**  
Water & Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Water & Sewer Utility Capital Bonds**

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		37,757,000.00	
Paid (Debit)	3,815,000.00		
Outstanding December 31, 2018	33,942,000.00		
	37,757,000.00	37,757,000.00	
2019 Bond Maturities – Assessment Bonds			3,895,000.00
2019 Interest on Bonds		1,141,597.50	

**Interest on Bonds – Water & Sewer Utility Budget**

2019 Interest on Bonds (*Items)	1,141,597.50	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	311,769.67	
Subtotal	829,827.83	
Add: Interest to be Accrued as of 12/31/2019	267,245.02	
Required Appropriation 2019		1,097,072.85



**List of Bonds Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding  
and 2019 Debt Service for Loans**  
Water & Sewer UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

**Interest on Loans – Water & Sewer Utility Budget**

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

**List of Loans Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	
Various Capital Improvements	1,951,100.00	10/3/2018	1,951,100.00	10/2/2019	3.00	0.00	58,533.00	10/2/2019
Various Capital Improvements	8,500,000.00	1/31/2015	8,831,900.00	10/2/2019	3.00	327,000.00	264,957.00	10/2/2019
	10,451,100.00		10,783,000.00			327,000.00	323,490.00	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Water & Sewer UTILITY BUDGET	
2019 Interest on Notes	323,490.00
Less: Interest Accrued to 12/31/2018 (Trial Balance)	51,378.75
Subtotal	272,111.25
Add: Interest to be Accrued as of 12/31/2019	80,872.50
Required Appropriation - 2019	352,983.75

### Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

### Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

**Schedule of Improvement Authorizations (Utility Capital Fund)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Ord 2018-24			3,013,121.00		309,441.55			2,703,679.45
Ord 2003-48				1,405.00			1,405.00	
Ord 1984-22	36,447.82	0.00					36,447.82	
Ord 1990-55	13,017.35	0.00					13,017.35	
ORd 1995-67	2,178.45	0.00					2,178.45	
Ord 1997-52	3,132.15	500.00					3,132.15	500.00
Ord 2001-53	3,135.16	0.00					3,135.16	
Ord 2001-56	82,086.73	0.00					82,086.73	
Ord 2005-46	79,130.31	0.00			79,130.31			
Ord 2006-50	17,631.64	0.00					17,631.64	
Ord 2007-46	14,650.00	0.00					14,650.00	
Ord 2008-50	66,900.63	580,000.00					66,900.63	580,000.00
Ord 2009-36	92,899.40	0.00					92,899.40	
Ord 2011-21	0.00	376,773.44		123,748.06				500,521.50
Ord 2012-16	190,344.49				27,900.00		162,444.49	
Ord 2012-23	61,916.21	560,000.00			49,033.88			572,882.33
Ord 2013-22	133,833.65	166,500.00					133,833.65	166,500.00
Ord 2014-23	5,180.36	0.00		789.88			5,970.24	
Ord 2015-25	0.00	7,726,980.63			175,771.02			7,551,209.61
Ord 2016-18	0.00	1,734,444.48			272,851.05			1,461,593.43
Ord 2017-28	0.00	3,643,955.13			524,261.43			3,119,693.70
<b>Total</b>	802,484.35	14,789,153.68	3,013,121.00	125,942.94	1,438,389.24	0.00	635,732.71	16,656,580.02

**Water & Sewer Utility Capital Fund**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		81,109.68
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		
Balance December 31, 2018	81,109.68	
	81,109.68	81,109.68

**Water & Sewer Utility Capital Fund**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**Utility Fund**  
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
 AND  
 DOWN PAYMENTS (N.J.S. 40A:2-11)  
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
2016-28 Various Utility Improvements	2,532,000.00	2,532,000.00		
	2,532,000.00	2,532,000.00	0.00	0.00

**Water & Sewer Utility Capital Fund**  
**Statement of Capital Surplus**  
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		690.32
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	690.32	
	690.32	690.32



